

STATE NORMAL SCHOOL---HARRISONBURG

Oct. 9, 1916.

To the Executive Committee of the
Virginia Normal School Board.

Gentlemen:

I attach hereto statements covering the present status of the financial side of the building operations now in progress at this institution, and showing the proposed distribution of the two special appropriations for buildings made for the biennial period--\$20,000 being available this year and \$30,000 being available March 1, 1917.

It will be noted that the sum of \$4,520.24 remains on hand to the credit of the building fund. This amount will cover the requisitions of contractors which will come up for payment November 1, I believe, but will not cover the December, January, and February requisitions. I should suggest that the matter be left open, however, until about the first of December, as then we can ascertain with accuracy just what we shall have to provide to carry the account thru to March first.

The work is progressing satisfactorily on the two buildings. We expect to move into the new kitchen, pantries, and dining-room within the next two weeks. A great many miscellaneous items of expense have arisen in connection with this work and in providing the proper equipment for the dining department of the school. As the calls for equipment in all lines have been great this year, for various reasons, the amount allowed in my budget for equipment is not sufficient to meet the demands.

The profit on the Summer Term amounted to ^{642.87}\$677.22, and I most respectfully urge that this amount be devoted to the payment of the accounts just mentioned. I shall be able to submit an itemized list of the equipment and miscellaneous work in this connection at a later meeting of the Executive Committee. I have not the exact amounts for all of the items to submit now. I trust, however, that the Committee will authorize me to go ahead with the matter on this basis, that is, using the summer school profit for this purpose.

Very respectfully submitted,

Julian A. Berrus
President.

STATE NORMAL SCHOOL---HARRISONBURG

Oct. 9, 1916.

Proposed Distribution of \$10,000 Building Appropriation for the Service Building.

Due W. M. Bucher & Son, for work completed in 1915-----	\$5,450.26	
* Contract W. M. Bucher & Son, for work in 1916-----	4,440.09	4,425.09
Due C. M. Robinson, fees on the 1916 work-----	66.60	66.37
Southern Railway, freight on account of same work-----	2.27	
<i>W. M. Bucher & Son, for Safety Device on Elevator</i> -----	20.00	
Furr Bros. (or Furr Bros. and Post-Glover Electric Co.), electrical work not in Bucher contract-----	40.78	36.00
	<u>\$10,000.00</u>	

Paid of the above accounts to date:

W. M. Bucher & Son, on 1916 contract-----	\$3,315.00
Southern Railway, freight-----	2.27

To be paid Nov. 1, 1916 (or before):

✓ W. M. Bucher & Son, on 1916 contract-----	1,125.09	1,110.09
✓ " " <i>for Safety Device on Elevator</i> -----		20.00
✓ C. M. Robinson, fees on same-----	66.60	66.37
✓ Furr Bros., electrical work-----	40.78	36.00

To be paid March 1, 1917:

W. M. Bucher & Son, on 1915 work done-----	5,450.26
	<u>\$10,000.00</u>

Note: The contract let by the Building Committee to W. M. Bucher & Son, July, 1916, was for \$4,625.09, but it was afterward determined to use "sackett board" instead of metal ceiling and this gave a credit of \$185.00, which being deducted leaves the above amount, namely, \$4,440.09, as the correct amount of the Bucher contract.

The amounts thus far paid out have been borrowed from the \$20,000 appropriation available this year for the new dormitory building. It is proposed that the amounts due Nov. 1, or before, shall be likewise borrowed from this fund. This will amount in all to \$4,549.74. This amount can be repaid to the dormitory fund on March 1, 1917, when the \$10,000 appropriation for Service Building becomes available.

* Bucher contract for 1916 reduced by \$15.00 on account of omission of partition on first floor.

STATE NORMAL SCHOOL---HARRISONBURG

Oct. 9, 1916.

Proposed Distribution of \$40,000 Appropriation for Dormitory No. 3.

Contract, Bucher & Son-----	\$30,995.00	20,927.00
Water Line, Bucher & Son-----	445.00	✓
Extra Foundations, Bucher & Son-----	756.00	
Architects' Fees, Chas. M. Robinson, Inc.-----	1,587.55	1,398.71
Miller & Rhoads, Inc., Boilers-----	400.00	✓
S. H. Guza, dismantling, cleaning, hauling, and loading boilers on cars at Richmond-----	100.05	✓
Baltimore & Ohio Railway, freight on boilers-----	83.32	✓
Thomas Plumbing & Heating Co., hauling boilers-----	5.20	✓
S. B. Sexton Stove & Mfg. Co., high-pressure boiler	187.00	✓
F. L. Patterson & Co., hot-water heater-----	296.00	✓
Southern Railway, freight on hot-water heater-----	8.20	✓
Thomas Plbg. & Heating Co., hauling hot-water heater	3.95	✓
" " " " " stack for new boilers--	184.00	✓
" " " " " steam and hot-water connections, piping, valves, etc.-----	260.36	✓
S. B. Sexton Stove & Mfg. Co., steam apparatus-----	203.00	197.33 ✓
Wrought Iron Range Co., steam apparatus-----	98.00	✓
Fearless Dishwasher Co., steam apparatus-----	290.00	✓
Wrought Iron Range Co., coal truck car-----	18.00	19.46 ✓
(The following are estimates only, not accurate amounts):		
Building heating flue and cement floor for boilers in Dormitory No. 3-----	450.00	
Installing three boilers, changing window to door, etc., in boiler room-----	250.00	
Providing stacks, work on floor, and miscel- laneous work in installing boilers and water heaters-----	100.00	
Architects' fees on extras-----	22.50	
Furniture and equipment for Dormitory No. 3---	3,000.00	
Miscellaneous expenses-----	149.37	
	<u>\$40,000.00</u>	

Paid on above accounts to date:

W. M. Bucher & Son, on contract-----	\$10,132.00
" " " " for water line-----	445.00
C. M. Robinson, Inc., architects' fees-----	1,084.82
Miller & Rhoads, Inc., boilers-----	400.00
Balto. & Ohio Railway, freight on boilers-----	83.32
Thomas Plbg. & Heating Co., hauling boilers-----	5.20
Southern Railway, freight on water heater-----	8.20
Thomas Plbg. & Heating Co., hauling water heater---	3.95
	<u>\$12,162.49</u>

SUMMARY

Appropriation for 1916-----\$20,000.00 ✓

Paid on this account-----	\$12,162.49
Lent to Service Building account--	3,317.27
Balance on hand this date-----	4,520.24
	<u>\$20,000.00</u>

Sp. Sup. Co. 92.00
City Fuel & Ice 4.20
Lytton trap 67.50
Int. for on 10.18

Thomas (B) 138.92
Thomas (D) 119.15
Bucher (C) 28.50
Thomas (B) 45.84
Saun (S.B.) 51.50
Burt's mfg. 104.40