

THE MINUTES OF THE ANNUAL MEETING OF THE VIRGINIA NORMAL SCHOOL BOARD
held at the Harrisonburg School, Harrisonburg, Va. Saturday, July 15, 1916
at 11 o'clock A.M., after due notice to all members of the Board.

Present. Messrs. Hull, King, Shackelford, Locker, Preston and White,
and Presidents, Burruss, Jarman, Russell and McConnell.

In the absence of the President and Vice-President of the Board,
on motion of Mr. King, Mr. Hull was elected chairman of the meeting.

The minutes of the last meeting of the Board held at Radford
April 15, 1916 were read and approved.

President Jarman of the Farmville School read his annual
report. On motion, duly seconded, the said report was received
and ordered to be filed. It was moved and carried that the said
report and the recommendations therein contained be taken up and
disposed of.

After a general discussion of the several recommendations
made in Dr. Jarman's report, it was moved, seconded and carried that
recommendations contained in said report for the acceptance of
resignations, the election of officers, the granting of leaves of
absence and the completion of the concrete conduits for steam pipes
be adopted and ratified, and that Dr. Jarman be re-elected as
President of the school at the same salary.

Mr. C. G. Price presented his written annual report on insurance
matters at the four schools, in which he reported that the rates for
insurance at all the schools had been reduced to the rate charged at
Harrisonburg. On motion, the said report was received and ordered to
be filed.

The following resolution offered by Mr. Locker and seconded by
Mr. Preston was duly carried:

"RESOLVED: That the Virginia Normal School Board desires to record
its appreciation of the action of the Virginia Advisory Committee of the
South-Eastern Underwriters Association, in reducing rates on brick
buildings at Fredericksburg, Farmville and Radford, and for the courtesies
extended Mr. C. G. Price, as Fire Insurance Representative of the Board."

On motion, the meeting adjourned until after dinner.

The Board met in executive session after adjournment for dinner, and took up the election of officers of the Board.

On motion, duly seconded, Hon. R. E. Davis was re-elected President of the Board.

On motion, duly seconded, Judge Jno. W. Price was re-elected Vice-President of the Board.

On motion, duly seconded, Messrs. Lecker and Cooke, whose terms as members of the Executive Committee had expired, were re-elected as members of the Executive Committee for a term of two years.

On motion, duly seconded, A. Stuart Robertson was re-elected Secretary-Auditor of the Board.

On motion of Mr. King, duly seconded and carried, Mr. White was added to the Harrisonburg Building Committee.

It was moved seconded and carried that Mr. Brock T. White be appointed a committee of one to act with the President of the Harrisonburg School in taking up the question of securing interest on the bank deposits of the school, and to determine in what bank or banks the school funds should be carried, and to report at the next meeting of the Board.

President Burruss came before the meeting to present his annual report, which, on motion, was received and filed.

On motion, duly seconded, the recommendation ~~xxx~~ contained in said report that the third year High School work be offered at the Harrisonburg School, beginning September 1917, was referred to the committee on courses of study.

Mr. Shackelford moved that the changes in personnel and salaries as suggested in President Burruss' report be adopted and that the resignation as reported therein be accepted, which motion was duly seconded and carried.

On motion, duly seconded, it was resolved that the application of Prof. C.J.Heatwole for a year's leave of absence be granted, but without salary, and that President Burruss be authorized to enter into a contract with Prof.Heatwole now increasing his salary to \$2000.00 a year on his return to the school after the expiration of his leave of absence.

Mr.King presented the report of the Harrisonburg Building Committee dated May 23rd,1916, which was, on motion, received and ordered to be filed.

President Burruss presented a report addressed to the Harrisonburg Building Committee containing recommendations for the expenditure of \$4625.09 on the Service Building, which report was referred to the Harrisonburg Building Committee.

After a discussion of the recommendations contained in said report as to the Service Building, it was moved, seconded and carried that the Harrisonburg Building Committee be authorized to contract for Items 1 to 7 inclusive, as set out in said report, at a cost not to exceed the figures therein specified.

Mr.C.M.Robinson, the architect, reported that certain steam boilers which could be used to advantage at the Harrisonburg School might be purchased from Miller & Rhoads in Richmond at a very fair price. After a thorough discussion of the heating problem, at the Harrisonburg School, it was moved that a special committee, consisting of Prof.Burruss, and Mr.Locker be requested to look into the matter of buying two boilers from Miller & Rhoads, and if the boilers are satisfactory and in good condition, and so reported by an expert to be employed by the said committee, and the price is made satisfactory to the committee, that said committee be authorized to purchase at once the said two boilers from Miller & Rhoads, which motion was duly seconded and carried.

It was moved, seconded and carried that ^{if} the Harrisonburg Building Committee can secure two boilers from Miller & Rhoads under the preceding resolution ~~that~~ it be authorized to have a temporary flue

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built at the boiler house and to have a flue erected at Dormitory No.3, and such floor as may be necessary laid in the basement of Dormitory No. 3 for the boiler to be installed in that building.

On recommendation of the Building Committee it was moved that all alternates on Dormitory No. 3 as set out in the report of the Building Committee be rejected, which motion was duly seconded and carried.