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Oct. 13, 1916.

Dr. Julian A. Burruss,
State Normal School,
Harrisonburg, Va.

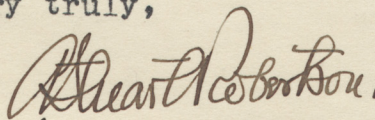
Dear Mr. Burruss:-

I received your report in due time to present the same to the meeting of the Executive Committee in Richmond on the 11th. The extract from the minutes of the meeting which I enclose herewith, will show that no action was taken on the report further than to request that the profits of the Summer School be not expended for the present. I may say that this is in line with the policy that has been fixed by the Board of requesting an itemized statement with detailed estimates of the cost of the proposed work before making appropriations.

I hope to be in Harrisonburg within the next ten days to go over the school accounts, and will see you at that time.

With kind regards,

Yours very truly,



Secretary-Auditor.

Enclosures.

The Secretary presented a report from Dr. Burruss of the Harrison-
burg School, which is filed with the proceedings of this meeting, in
which he set out his proposed distribution of the \$10,000 building
appropriation for the service building, and the \$40,000 appropriation
for Dormitory No. 3. Dr. Burruss reported that the profit on the summer
term amounted to \$677.22, and recommended that the same be appropriated
to the payment of accounts for equipment and miscellaneous work, of
which an itemized list would be submitted to a later meeting of the
Executive Committee. It was moved, seconded and carried that the
profits of the summer school mentioned in Dr. Burruss' report be not
appropriated or expended for the present.