

MINUTES OF A MEETING OF THE VIRGINIA NORMAL SCHOOL BOARD

held at the Farmville School, Farmville, Va., at

11 A.M., Jan. 20, 1917, pursuant to notice mailed to
all the members of the Board.

Present: Judge John W. Price, Vice-President, presiding, and
Messrs. Locker, Shackelford, Mears, Preston and King.

The minutes of the meeting held Sept. 9th, 1916 were read and approved.

It was moved, seconded and carried that President Russell be instructed not to fill the glen on the campus west of Dormitory No. 1 until the Board shall have had an opportunity to make a further examination of the grounds.

The minutes of the meeting of the Executive Committee held Oct. 11th were read for the information of the Board.

Judge Price stated that the Executive Committee had adopted a practice of having the school presidents submit to each member of the Executive Committee any proposition on which immediate action was desired. The decision of the members of the committee was then communicated to the President through the Secretary-Auditor without any meeting having been held. He pointed out how this practice would frequently save loss of time and the expense of a meeting, and requested the Secretary-Auditor to make an oral report of the action that had been taken in pursuance of this plan.

The Secretary-Auditor reported that the Executive Committee

- (1). Had authorized Dr. Burruss, under a plan similar to that adopted by the Board for the Radford School, to borrow the money necessary to pay the contractors until the special building appropriation becomes available March 1st.

Judge Price tendered his resignation as a member of the Executive Committee, and on motion, duly carried, Mr. Shackelford was elected to fill the unexpired term of Judge Price as a member of the Executive Committee.

Mr. Shackelford resigned as a member of the Finance Committee, and on motion Mr. Hull was elected a member of the Finance Committee in the place of Mr. Shackelford.

The Board reconvened after recess for dinner, with Mr. White and Mr. Shewmake present in addition to those present at the morning session.

Dr. Burruss came before the meeting and presented a written report dated Jan. 20, 1917, which was received and filed with the proceedings of this meeting.

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- First. The provision made for carrying on the work of Prof. Heatwole during his leave of absence, as set out in said report was ratified and approved.
- Second. The employment of an instructor in penmanship as set out in said report was approved for the year.
- Third. The installation of 2 additional fire hydrants as reported was ratified and approved.
- Fourth. It was moved, seconded and carried that the First National Bank of Harrisonburg, the Rockingham National Bank and The Peoples Bank of Harrisonburg be named as depositories of the Harrisonburg School funds.
- Fifth. No action was taken on the 5th item of said report referring to a crack in the terraze floor of the kitchen, and other matters.
- Sixth. It was moved and carried that Dr. Burruss be authorized to make the purchases of furniture, etc. as outlined in the sixth item of his report, except that he be requested to purchase single beds instead of double deckers, if he finds it practicable to do so.

It was moved and carried that Dr. Burruss be authorized to pay the discount on the notes representing money borrowed to pay the contractors for work on the new dormitory, out of the general maintenance funds of the school.

Dr. McConnell came before the meeting and suggested that the Auditor be requested to pay the special appropriations to each of the schools as soon as possible.

It was moved and carried that Mr. Shewmake be requested to see the Auditor of Public Accounts and ask that the special appropriation for buildings and improvements at the Harrisonburg and Radford Schools be paid as soon as possible after March, 1st, 1917.

It was moved, seconded and carried that the charge for board and washing at all of the Normal Schools be increased from \$15.00 to \$17.00 per month, beginning with the next regular session.

school.

It was moved that Dr. Russell and Dr. Burruss be authorized to pay the fees for school memberships in the Chambers of Commerce of their respective cities, the fee in Fredericksburg being \$25.00 per year, and in Harrisonburg \$12.00 per year, which motion was duly carried.

Dr. McConnell brought up for discussion the Smith-Hughes Act by which certain funds from the Federal Government will be available to the State of Virginia for the purpose of aiding vocational training in household arts, etc., and suggested that steps be taken to secure a part of these funds for the Normal Schools. President Russell read letters from Mr. C. G. Maphis and Dr. George H. Denny on the same subject.

Mr. Shewmake moved that committee of three be appointed by the Chair to act in co-operation with the four school presidents in securing information about the Smith-Hughes Act and to take such action as they think proper to secure a part of the funds provided, for the Normal Schools, which motion was duly seconded and carried.

As members of the committee provided for in the above motion, the President of the Board appointed Messrs. Shewmake, Locker and King.

At the invitation of the Board, Mr. C. G. Maphis of the University of Virginia addressed the meeting on the subject of the Smith-Hughes Act.

On motion the meeting adjourned.

Arthur A. Burt

Secretary-Auditor.

Approved:

President.