

REPORT OF A. STUART ROBERTSON, SECRETARY-AUDITOR FOR THE NORMAL
SCHOOL BOARD FOR THE MONTH OF MAY, 1917. April accounts.

The following is a condensed statement of the Treasurers' reports
for the month of April, 1917.

	FARMVILLE	HARRISONBURG	FREDERICKSBURG	RADFORD.
Bal. Apr. 1	\$3091.06	\$11,587.99	\$11,582.32	\$3150.90
Receipts	13183.90	6,382.13	6,897.22	5634.12
Total	<u>16274.96</u>	<u>17,970.12</u>	<u>24,749.54</u>	<u>8785.02</u>

EXPENDITURES.

SCHOOL DEPARTMENT.

Faculty	5706.48	3,142.79	2,374.77	1980.30
Employees	397.00	421.65	482.75	459.48
Trustees	50.00	27.34		
Sch. Supplies	140.27	161.19	60.68	63.69
H.L. & W.	16.78	192.04	266.54	54.42
Pr. & Adv.	12.75	263.85	22.63	34.77
Office Expenses	118.70	2,001.00 28.84	52.36	27.30
Traveling Expenses	41.90	31.19	84.38	35.00
Library	4.14	17.23	42.48	17.49
Stud. Loan Fund		215.50		35.17
Buildings		34.92	748.45	
Repairs	579.32	84.11	87.28	73.81
Equipment		157.53	339.00	112.37
Insurance		185.00		
Int & Refunds				
Miscellaneous	16.75	191.57	375.60	39.26

HOME DEPARTMENT.

Salaries	746.64	186.00	279.99	209.16
Wages	549.99	217.95	228.64	251.56
Laundry	722.03	291.35	220.83	189.35
Eq. & Sup.	11.49	49.35	48.99	170.24
Table	3209.79	1242.60	1,851.28	1510.20
Heat L. & Water	1269.18	466.36	533.00	44.43
Infirmary	28.80	18.04	3.00	13.10
Supply Room	119.02	104.45	91.30	
Refunds		29.33		
Sundries	68.58	10.40		7.00
Room Rent		65.64		
Bal on hand	2465.35	10133.90	16,552.59	3438.93
Total	<u>\$16274.96</u>	<u>\$17970.12</u>	<u>\$24,749.54</u>	<u>\$8785.02</u>

HARRISONBURG.

I was at Harrisonburg on June 20th and checked over the April accounts and found the Treasurer's statement to agree in all respects with the books of the school, and all expenditures supported by vouchers in proper form and amount. The Treasurer's statement showed a balance on hand May 1st amounting to \$10,133.90, of which \$8783.03 was to the credit of the Building Fund, \$190.94 to the credit of the Loan Fund, and \$1159.93 to the credit of the General Fund.

Liabilities as of May 1st. were reported as follows:

Unpaid bills, approximately	\$2,565.67
Accounts payable May 1st	3,159.67
	<u>5,725.34</u>
Deducting the balance on hand to the credit of the general fund	1,159.93
Leaves a balance of liabilities amounting to	4,565.41

I am glad to mention this because it shows that in spite of the high cost of all provisions the unpaid bills have been very materially reduced during the spring, and judging from the meals I have taken at the school, this has not been done at the expense of the fare.

The Treasurer reported that she had collected all accounts due from students for the last session with the exception of one account, amounting to \$15.00.

The Summer School had commenced when I was in Harrisonburg, and so I could not make the same kind of examination of the rooms as at the other schools, but I think very few repairs will be necessary in the dormitories and that all of the walls and floors will be found in the same excellent condition as heretofore.

Mr. Bucher has completed the work of grinding the concrete porch floor at the new dormitory, and has done the work well. The floor looks much better than I had any idea it ever could.

Mr. Burruss bought his coal early at \$3.00 a ton, and is having it stored at the school as rapidly as possible.

The Summer School attendance is between 650 and 700, of which number 378 are being fed in the school dining room.

Traveling Expenses were reported as follows during the month of April:

RADFORD

April 11.	Dr. McConnell, Nat. Conference, Rock Hill, N.C.	\$15.00
" 19.	Mileage Book	20.00
		<u>\$35.00</u>

FARMVILLE

April 14.	Dr. Jarman, Rock Hill, N.C.	30.50
" 21	Board meeting, Fredericksburg	11.40
		<u>41.90</u>

FREDERICKSBURG

April 4.	Mr. Russell, March 17- Richmond, Mar. 23, Richmond April 3 Washington	26.80
" 10	Taxi bill	17.00
	(Note. \$6.63 of this was paid back to the school)	
" 4	Mr. Chandler to Stafford, Address	1.25
" 14	Rock Hill N.C. Address	33.55
" 21	To accompany Mr. Mears to Richmond	5.78
		<u>84.38</u>
	Less	6.63
		<u>\$77.75</u>

HARRISONBURG

March 29-30.	Dr. Sanger, 8th Cong. Educational Conference, Orange	7.95
Mar. 15-17	Dr. Sanger, Va. Association Colleges, Richmond	15.14
Jan. 1	Dr. Wayland, Fluvanna Co. as representative of the school to the funeral of a member of the faculty	8.10
		<u>\$31.19</u>

I would call attention to the splendid showing made by the treasurers of each of the schools in the collection of the accounts due from the students.

Respectfully submitted,

Stuart Robertson

Secretary - Auditor.