

MINUTES OF A MEETING OF THE VIRGINIA NORMAL SCHOOL BOARD

held at the Jefferson Hotel, Richmond, Va. Friday, March 29, 1918, at 11 A.M. pursuant to a notice mailed to each member of the Board.

Present: Judge John W. Price, President, presiding, and Messrs. King, Locker, Hull, Preston and Harris Hart. The presidents of the four Normal Schools and Mr. C. M. Robinson, Architect, were also present.

The minutes of a meeting held Dec. 21st, 1917 were read, corrected, and approved as corrected.

Dr. E. H. Russell presented a draft of a proposed contract between the Normal School Board and the School Board of Fredericksburg providing for the terms and conditions on which the Normal Schools may use the Fredericksburg City School as a training school in the future.

Mr. Shewmake came into the meeting. Mr. Locker moved that the contract presented by Dr. Russell be referred to a committee of three members of this Board with power to act. This motion was duly seconded and carried, and as members of the committee therein provided for, the Chair appointed Messrs. Locker, Hart and Shewmake.

Mr. Locker, reporting for the committee on the Smith-Hughes Bill, stated that he had appeared before the State Board of Education and told them that it was the sense of this Board that the vocational work in Home Economics should be offered at all four schools, that if the Federal Ruling stood in the way of offering this work at the four schools, the Normal School Board might desire to take the matter up with the Federal Vocational Board; and that he could not then say whether the Normal School would accept the fund if the work had to be offered at only one school.

A general discussion of the Smith-Hughes Bill ensued. Dr. Jarman stated that he thought all four schools could offer courses in Home Economics with the money coming from the Smith-Hughes fund which would measure up to the standards fixed by the Federal Vocational Board, and the four school presidents in the conference which they had held the day before had unanimously decided that the Board ought to try to convince the State Board that the proper

standards can be maintained at all four schools and get them to recommend that the fund be divided among all the schools.

Mr. Hart reported that part of the money from the Smith-Hughes fund had already been appropriated to the Department of Home Economics at William & Mary, and suggested that the sum would probably be too small to go far if divided among the four schools.

Judge Price called Mr. Hull to the Chair and asked to be temporarily excused from the meeting. A further discussion in which Messrs. Hart, Shewmake, Dr. Burruss and Dr. Russell participated followed. Mr. Locker moved that the Smith-Hughes matter be laid on the table. This motion was seconded by Mr. Shewmake and duly carried.

At 1:40 P.M. the Board took a recess until 2:45 P.M.

The Board reconvened at 2:45 with Judge Price in the Chair with the same members present.

A motion to reconsider the action of the Board in laying the Smith-Hughes matter on the table was carried.

Mr. Hart moved that the State Board of Education be requested to divide the Smith-Hughes fund for Home Economics and Teacher Training among the five Normal Schools (treating William & Mary as one of the five.) This motion was seconded by Mr. Hull and duly carried.

Mr. Hull moved that a committee of three with the President of this Board as Chairman and one of the presidents of the schools as a member, be appointed to present the foregoing resolution to the State Board of Education, and to express to the State Board the views of the Normal School Board, which motion was duly carried, and as members of this committee the Chair appointed Messrs. Hull and Shackelford and Dr. Jarman.

The question of appropriations made by the Legislature was then taken up. It was reported that appropriations had been made by the Legislature as follows:

FARMVILLE SCHOOL.

1st. year.

Support	\$80,000
Enlargement of dining room ;.....	5,000
" " kitchen	2,500

2nd year

Support	80,000
Enlarging kitchen	10,000
Real estate debt	14,050

HARRISONBURG SCHOOL.

1st. year

Support	50,000
Repairs, improvements and additional equipment	15,000

2nd year

Support	50,000
Repairs, etc.	15,000

FREDERICKSBURG SCHOOL

1st. year

Support	50,000
Buildings, repairs, etc.	10,000

2nd year.

Support	50,000
Buildings, repairs, etc.	10,000

RADFORD SCHOOL

1st year

Support	45,000
To complete dormitory	7,500
New Boiler	3,000
Laundry equipment	1,500

2nd year

Support	45,000
Repairs, equipment & grounds	8,000

Dr. Jarman asked authority from the Board to go ahead and make plans, and, if necessary, take bids for the entire work of enlarging the diningroom and kitchen at Farmville without waiting until the appropriation available March 1st, 1919 came into hand, stating that the matter could so arranged as to make it unnecessary to borrow money to pay for the work.

It was moved and carried that Dr. Jarman be authorized to make plans and take bids in accordance with his request, and that the matter be referred to the Farmville Building Committee with power to act in the premises. The members of the standing building committee are Messrs. Price, Preston, King, Locker and Jarman.

Dr Jarman reported that he had, subject to the approval of the Board, released Messrs. Duke, and Eason from the faculty at Farmville to enable them to accept positions with the State Dept. of Education. On motion duly seconded and carried, these releases were approved.

Dr. Jarman reported that Mr. Coiner had been accepted for service in the Army, and will probably be called about April 10th.

Dr. Jarman stated that it would be impossible to get a man to take Mr. Duke's place as head of the Department of Education and Director of Training School for less than \$2500.00 (Mr. Duke's salary was \$2400) and asked authority to offer as much as \$2500.00 to the man who could fill this position.

Mr. Hart moved that Dr. Jarman be authorized to fix the salary of the head of the Dept. of Education and Director of Training School at an amount not exceeding \$2500.00.

Dr. Jarman stated that it was his wish to begin Extension Work at Farmville this year, and asked authority to invite Miss F.Y. Dunn to take charge of the Extension Work at a salary of \$1800.00 per year, her traveling expenses to be paid by the school.

On motion of Mr. Hull, the matter, as well as the general matter of extension work was referred to the committee on courses of study with power to act.

Mr. Hart asked that the Board consider as soon as possible the advisability of putting in 12-week summer courses at Farmville and Fredericksburg.

He also requested the co-operation of the Normal Schools in trying to increase the number of teachers to fill the vacancies in the teaching force of the State occasioned by the war, suggesting that efforts be made to induce High School students to go into the teaching profession, to get trained teachers who are married to again take up teaching work and to get educated women who are not professionally trained to go into the work.

He also stated that he would like to have the heads of the departments of education at the Normal Schools make surveys of some of the High Schools in the neighborhood of the Normal Schools.

Mr. Hull moved that the presidents of the Normal Schools be authorized to aid the State Department of Education in making High School inspections and surveys to such extent as in their judgment it may be done. This motion was duly seconded and carried.

Dr. McConnell brought up the subject of compensation which he received from the State Board of Education for his services in connection with the first six weeks of the Summer School. This matter was gone into at some length by each of the school presidents.

Messrs. Locker and Hart were excused from the meeting, and Mr. Shackelford came into the meeting.

Dr. Burruss presented a budget showing his proposed distribution of the special appropriation for repairs, improvements, etc, for the two years beginning March 1st, 1918 and ending Feb. 29th, 1920, which was received and filed. On motion duly seconded and carried the matter of the distribution of this special appropriation was referred to the Harrisonburg Building Committee with power to act.

Dr. Burruss presented a budget for the appropriation for the year beginning March 1st, 1918 and ending Feb. 29th, 1919, which was, on motion, received and ordered to be filed. Dr. Burruss then presented a proposed salary list for the Harrisonburg School for the school year of 1918-1919. It was moved, seconded and carried that this proposed salary list be received, filed and approved.

At this point Mr. Locker returned to the meeting.

Dr. Burruss asked leave to be absent from the school from June 15th to September 1st, 1918. It was moved and carried that the leave be granted as requested.

Dr. E. H. Russell asked that the Fredericksburg Building Committee be given power to act in reference to the expenditure of the special appropriation of that school. It was moved and carried

that Dr. Russell be requested to present his recommendations in writing to the Fredericksburg Building Committee, and that the matter of the proper use to be made of the special appropriation for the Fredericksburg School be referred to the committee for that school with power to act.

Mr. Hull was excused from the meeting.

Dr. McConnell presented a written report and recommendations dated March 26th, 1918 for the Radford School, which was received and filed. On motion duly seconded this report and the recommendations as to the expenditure of the special appropriation was referred to the Radford Building Committee with power to act.

On motion duly seconded and carried, the meeting adjourned.

Arthur W. Robertson
Secretary-Auditor.

Approved:

President.