

Minutes of the Meeting of the Virginia Normal School Board held at the Farmville School, Farmville, Va., Monday December 2nd, 1918, at 11:00 a.m. pursuant to notice mailed to each member of the Board.

Present, Hon. John W. Price, Pres. presiding, and Messrs. Hull, Taylor, Locker, Chamberlayne, Preston and DeJarnette.

Presidents, Jarman, McConnell and Russell were also present.

The Secretary stated that he had received letters from Messrs. Mears and Larrick stating that previous business engagements prevented their attending this meeting, and from Mr. Shackelford and Dr. Burruss stating that illnesses in their families prevented their attendance. A telegram was read from Hon. Harris Hart stating that an important meeting in Richmond made it impossible for him to attend.

The Board inspected the dining room and kitchen bakery, etc., and found the work of building and remodeling, practically complete, it being estimated that 99% of the work has been finished.

Dr. Jarman read his written report dated December 2nd, 1918, which was received and filed.

Mr. Locker moved that the recommendations in said report as to changes in the faculty, including the increase in the salary of Mrs. Hardy from \$600.00 to \$800.00 be approved and ratified, which motion was duly seconded and carried.

It was moved and carried that the action of the President in purchasing the Knitting Mill Property for the Farmville School at the price of \$2975.00, which purchase had been made with the approval of the Executive Committee, be ratified and approved.

On motion duly seconded, the following resolution was adopted:-

RESOLVED:- That the President and Business Manager of the State Normal School for Women at Farmville be, and they are hereby authorized to make suitable arrangements with some Bank or Banks to advance amounts not to exceed \$12,500.00, due and to become due building contractors for work which this Board deemed it necessary to have pushed, until the funds heretofore appropriated by the State for such purposes become available.

It is moved and carried that the action of Dr. Jarman in letting the contract for building an addition to the bake-shop at the price of \$1356.00 be ratified and approved.

The Board took a recess at 1:30 to take lunch with the young ladies of the class in Domestic Science and reconvened at 2:30 with the same members present.

The minutes of the meeting held July 20, 1918, were read and approved.

Dr. E. H. Russell read his report which was received and filed. It was moved and carried that the chair appoint a committee of three to ascertain whether this Board has authority to compensate Dr. H. M. DeJarnette for ~~previous~~ services rendered to the students at Frederickburg School during the Influenza epidemic. As members of the Committee provided for in the foregoing motion, the chair appointed Messrs. Hull, Taylor and Shewmake.

President Russell reported that the Fredericksburg State Normal School had recently incurred something over One Thousand Dollars extra expense for Physicians, trained nurses, and supplies in taking care of the numerous cases of Spanish Influenza at that Institution, and that the exceptional services that gave rise to these extra expenses were in addition to the regular medical attention for which each student pays.

President Russell recommended that in order to help take care of this extraordinary expense, a small charge of Five Dollars be made against each student who has received the benefit thereof, as he felt sure most, if not all, of them would be willing and glad to pay same in view of the fact that such extraordinary expenditures enabled them to receive better service and attention and for much less money than they could otherwise have received.

THEREUPON, on motion duly seconded and carried, it was RESOLVED that the recommendation of President Russell be approved, and that he is authorized to collect not exceeding Five Dollars from each student who received the benefit of said extraordinary expenditures.

Mr. Locker asked to be recorded as voting against this resolution because he feared all students might not be treated alike.

Dr. McConnell read his report which was received and filed.

It appearing from the report that the appropriation for the new boiler at Radford is \$3,000.00 and that the total cost of the boiler connections and installation of the same will probably be \$3600.00 or \$3700.00. Dr. McConnell recommended that the excess of cost ^{over} the appropriation be paid out of the balance to the credit of the boarding department.

It ^{was} thereupon moved and carried that Dr. McConnell be authorized to expend the additional \$600.00 or \$700.00 if the same should be necessary out of the balance on hand to the credit of the boarding department.

It was moved and carried that the changes in the faculty reported by Dr. McConnell in his written report and the salaries therein recommended be ratified and approved.

On motion duly seconded and carried the action of Dr. McConnell in purchasing three new pianos from the Rosenblat Piano Co., at a cost of \$1156.00 which has been paid out of the profits derived from the boarding department for the session of 1917-18 was ratified and approved.

It was moved and carried that Dr. McConnell be authorized to purchase an additional motor and a gasoline engine to be connected with the pump in the well at the Radford school in order to insure an adequate water supply for the school.

It was moved and carried that a committee of three be appointed by the Chair to formulate a protest to the State Board of Education against the establishment of a center for Teacher Training in Home Economics under the provisions of the Smith-Hughes Act, at William & Mary College, and make a report at the next meeting of the Board setting forth the facts on which the protest is based. As members of this committee the Chair appointed Messrs. Hull, Locker and Jarman.

In the absence of Dr. Burruss who was prevented from attending the meeting by illness in his family, the Secretary read the written report of the President of the Harrisonburg School dated December 2, 1918, and a supplementary report contained in a letter from Dr. Burruss to the Secretary dated November 30, 1918, which report was received and filed.

It was moved and carried that the changes in the faculty as reported and the increase in the salaries of the office employees as set forth in Dr. Burruss's letter of November 30, 1918, be ratified and approved.

On motion duly seconded and carried the action of Dr. Burruss in suspending the school work on account of the epidemic of Influenza as explained on pages four and five of his report was ratified and approved.

It was moved and carried that Dr. Burruss be authorized to take out additional fire insurance to the amount of \$11,200.00 as recommended on page eight of his report and that he be requested to present to the next meeting of the Board, a full statement of all fire insurance carried by the Harrisonburg school *is* that the Board may determine whether or not it is advisable to further increase the line of insurance ~~to~~ *carried*.

On motion duly seconded, the following resolution was adopted:-

RESOLVED:- That the President and Treasurer of the State Normal School for Women at Harrisonburg be, and they are hereby authorized to make suitable arrangements with some Bank or Banks to advance amounts not to exceed \$5,000.00, due and to become due building contractors for work which this Board deemed it necessary to have pushed, until the funds heretofore appropriated by the State for such purposes become available.

As a member of the Executive Committee to fill the unexpired term of Mr. W. W. King who was not reappointed to the Board, the Chair appointed Mr. George L. Taylor; as member of the building committee in the place of Mr. King the Chair appointed Dr. H. M. DeJarnette.

As members of the Finance Committee the Chair announced the following appointments, Messrs. Shewmake, Hull, Chamberlayne and Larrick.

On motion the meeting adjourned.

Sec'y-Auditor.

Approved,

President.