

REPORT OF A. STUART ROBERTSON, SECRETARY-AUDITOR, FOR THE
MONTH OF NOVEMBER---OCTOBER ACCOUNTS.

The following is a condensed statement of the Treasurer's
for the month of October.

	FARMVILLE	HARRISONBURG	FREDERICKSBURG	RADFORD.
Bal. Oct. 1	\$5,979.64	\$13,193.36	\$20,159.64	\$19,068.26
Receipts		10,000.01	18,824.32	6,693.34
Total		\$23,193.47	\$38,983.96	\$25,761.60

EXPENDITURES--School Department

Faculty	5,979.64	3,055.02	2,404.90	2,806.78
Employees	503.99	652.25	797.79	490.85
School supplies	130.60	74.99	223.96	52.90
H. L. & W.	738.17	71.29	72.50	90.47
Trustees	47.40		31.60	
Pr. & Adv.	139.85	31.25	33.00	
Office expense	193.38	56.14	94.53	132.36
Library	60.88	32.83	15.92	80.05
Int. and refunds	20.00			.87
Buildings	1,938.21	880.74	10,014.05	278.22
Repairs	590.12	349.66	340.57	58.00
Entertainment				125.00
Equipment	934.96	480.00		201.39
Miscellaneous				193.35
Insurance	452.70	5.00		76.80
Music		200.00		
Stud. Loan fund	800.00			60.00
Trav. exp.			59.94	27.74

Home Department

Salaries	829.41	461.60	253.33	445.00
Wages	764.40	335.64	364.40	98.75
Laundry	520.92	99.00	424.07	195.20
Eq. & sup.	313.10	149.75	260.87	166.74
Table	8,750.50	603.83	3,111.44	1,623.42
H. L. & W.	253.04	213.87	156.88	46.40
Infirmary	104.65	70.50	508.15	
Supply room	427.99	556.82	326.11	10.37
Refunds	62.00	5.00		
Room rent		35.00		
Grounds		91.44		
Sundries	65.72			
Acc. over pd. Oct. 1	1,846.45			
Bal. Nov. 1	10,067.17	15,157.05	19,442.85	18,451.11
Total	x \$26,468.08	\$23,193.47	\$38,983.96	\$25,761.60

x Debit balance.

HARRISONBURG

On December 13th I checked over the October accounts at the Harrisonburg school. The Treasurer's statement agrees with the books of the school and shows a balance November 1st amounting to \$15,157.05, of which \$6,027.39 is to the credit of the special building fund. Outstanding accounts November 1st, were reported at approximately \$2,200.00. The expenditures for the month were supported by proper vouchers, excepting for the fact that there was a large number of checks which had not been cashed and returned. These will be examined on my next trip and filed with the proper invoices. The attention of the Treasurer was called to a misapprehension of the instructions for charging items to the Repairs account, a considerable amount of permanent work on the grounds having been charged to this account. I will endeavor to segregate these items and deduct them from the total shown for repairs, in order to prevent the expenditures for repairs from appearing larger than they really have been.

The basement of the Service Building and library has been plastered and the work is going on slowly. The appearance of the grounds has been wonderfully improved by the grading work that has been done on the campus during the Fall. The affairs of the school seem to be in a very satisfactory condition, and the work is progressing well.