

HARRISONBURG.

On May 28th I was at Harrisonburg, and found the Treasurer's statement to agree with the books of the school. I examined all vouchers for March and April. All expenditures were supported by proper vouchers with the following exceptions:

There were several checks for April which had not been cashed and were not in. I have a list of these, and will be able to check them on my next visit. There were three checks payable to Mr. Burruss for which there was no receipt other than his endorsement of the check. I called his attention to this, and he will immediately have proper receipts filed with the checks.

There were several vouchers for office work, postage, advertising, etc. for the Summer School, but in view of the plan by which the Summer School is to be run, I think these expenditures could be classed as operating expenses. They are charged to the account of the Summer Quarter, and the books will show that the money was spent for the Summer School.

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Mr. Burruss has ordered the furniture, to be paid for by the \$5,000.00 special appropriation for that purpose, but the bills have not yet come in, and what was said in reference to approving the vouchers for expenditures of this kind at the other schools, is, of course, applicable here.

Respectfully submitted,

Secretary-Auditor.

June 1, 1915.