

Harrisonburg, Virginia, April 29, 1908.

An Act of the General Assembly of Virginia, approved March 14, 1908, having provided for the establishment of a State Normal and Industrial School for Women, at Harrisonburg, His Excellency, Governor Claude A. Swanson appointed the following Board of Trustees for the supervision, management, and government of said school:

- Hon. George B. Keezell, Keezletown.
- Hon. R. B. Early, jr., Darrsville.
- Prof. Ormond Stone, University of Virginia.
- J. W. Weaver, Esq., Lunenburg.
- Hon. Don P. Halsey, Lynchburg.

For the term of two years.

- A. H. Snyder, Esq., Harrisonburg.
- E. N. Carpenter, Esq., Rockingham.
- Frank Moore, Esq., Lexington.
- Dr. J. A. Pettit, Roanoke.
- Hon. F. W. King, Clifton Forge.

For the term of four years.

- Hon. J. D. Eggleston, Supt. Public Instruction (ex officio)

And a meeting having been duly called for this date, all the foregoing appointees except Dr. J. A. Pettit appeared and took the oath of office as prescribed by law before Gilbert R. Spitzer, Notary Public.

Thereupon the Board was organized by the election of the following officers:

- George B. Keezell, President.
- A. H. Snyder, Secretary.
- E. N. Carpenter, Treasurer.

The Secretary and Treasurer were authorized to purchase such records, stationery, etc. as might be requisite to the proper discharge of their respective official duties.

It was ordered that the Execution Committee of the Board be composed of the three elected officers and Messrs. Eggleston and Weaver.

On motion of Prof. Stone the standing committees, each to consist of five members, and to be named by the President, shall be (1) Course

of Instruction, (2) Grounds and Buildings; and (3) Finance; each of said committees to serve for the term of one year.

Under the foregoing resolution the following were appointed:

1. On Course of Instruction - Messrs. Stone, King, Halsey, Eggleston, and Moore.
2. On Grounds and Buildings - Messrs. Early, Carpenter, Snyder, Pettit, and Weaver.
3. On Finance - Messrs. Halsey, Kezell, King, Moore, and Early.

A special committee on By-laws was named, to consist of Messrs. Halsey, Eggleston, and King.

And a special committee to investigate and suggest names for the office of President of the School was also named, to be composed of Messrs. Eggleston, King, Stone, and Kezell.

On motion the Board adjourned until tomorrow morning at 9³⁰.

A. H. Snyder, Secy.

Harrisonburg, Va., April 30, 1908.

The Board met pursuant to adjournment and spent some time inspecting sites available for the location of the School. The same members present as on yesterday.

After the inspection of sundry sites, it was ordered that Messrs. Kezell, Snyder, and Carpenter be constituted a special committee to negotiate with owners of sites deemed available for the purposes of the school, all action of said committee to be subject to ratification by this Board; the committee to be empowered to employ a surveyor and an attorney, if deemed advisable; and to report to a meeting of the Board, to be held at the call of the President.

It was ordered that the President of the Board make requisition upon the Board of Supervisors of Rockingham County, and the Town Council of Harrisonburg for Ten Thousand (\$10,000⁰⁰) Dollars and Five Thousand (\$5,000⁰⁰) Dollars, respectively - the several sums contributed upon condition that the School be located in or near

Harrisonburg - these sums to be due and payable upon the purchase of a site and its approval by the State Board of Education.

On motion it was ordered that all moneys expended by this Board shall be paid by warrants on the Treasurer, which warrants shall be signed by the President and countersigned by the Secretary.

On motion of Mr. King, the Treasurer of the Board is required to execute bond for the faithful performance of duty, said bond to be in the penalty of Seventy-five thousand (\$75,000.00) Dollars, to be guaranteed by some standard surety company, subject to the approval of the Finance committee of the Board, and upon such approval to be deposited with the Secretary for safe-keeping; it being agreed that the premium on such bond shall be paid by the Board.

Upon the execution and approval of the said bond, the Treasurer is directed to make requisition upon the Auditor of Public Accounts for the entire sum appropriated by the General Assembly of Virginia for the purposes of the School and upon the County of Rocking-ham and the Town of Harrisonburg for the money appropriated by them, respectively.

On motion the Board adjourned subject to the call of the President.

A. H. Snyder, Secy.

Harrisonburg, Va., June 17, 1908

The Board met at 4 p.m. pursuant to call of the President. Present: Messrs. Kezell, King, Moore, Stone, Neason, Carpenter, and Snyder.

Dr. J. A. Pettit appeared and qualified as a member of the Board, taking the oath of office as prescribed by law before G. L. Price, Notary Public.

Minutes of meetings held April 24 and 30 were read and approved.

It was ordered, on motion of Mr. Moore, that the Act of General Assembly approved March 14, 1908, establishing a State Normal and Industrial School for Women at Harrisonburg be transcribed upon the Minute Book of this Board. (Said Act appears on Pages 7-9.)

Mr. Kezell as chairman of special committee on site submitted the report of said committee, which was accompanied by legally executed options on sundry parcels of real estate. After an informal discussion, the matter of selection of a site for the school was deferred until tomorrow morning.

Mr. King for the special committee on By-laws, submitted its report, which was considered by sections and adopted. (Said By-laws appear in full on Pages 9-12.)

On motion the Board adjourned until tomorrow morning at 10 o'clock.

Attest:

A. H. Snyder,
Secretary.

Harrisonburg, Va, June 18, 1908.

The Board met pursuant to adjournment. Present the same members as on yesterday, except Mr. Meares.

An election of Vice President of the Board being in order, under Article 2 of the By-laws, Mr. King was unanimously elected to that position.

On motion of Mr. Moore, the option secured by the committee on a certain tract of land, executed by H. M. Neuman and Larena Mollie Neuman, his wife, which contains 42 acres, 2 rods, and 37.7 poles, and which is shown on plat made by J. L. Myers, surveyor of Rockingham county, the same being attached to said option, was ordered ^{at the price of \$18,500.00} closed and the said site was selected for the location of the Normal School. Upon said selection the vote was: Ayes - Messrs. Carpenter, King, Moore, Pettit, Stone, Kezll, Snyder and Neuman (Mr. Meares's vote being so recorded in his absence by unanimous consent, in compliance with his own request); Nays, none.

In the selection and purchase of said site, the Board accedes to certain requests of the vendors, as follows:

"First - Parties of the first part desire to remove all barns, sheds, granaries, stables and other outbuildings now used for farm purposes, with the right of ingress and egress to remove same from present location to other sites at any future date, but not later than August 1, 1909.

"Second - Parties of the first part reserve the right to occupy the dwelling-house and use the aforesaid farm buildings at least until April 1, 1909; also to gather this year's fruit crop, garden and truck products, and the present corn crop from C. & N. Ry. lot; also to use for pasture purposes the front and hill fields during this summer and fall - provided said first parties shall prevent any grazing stock from interfering with building work of either party."

And the Secretary is instructed to certify this action of the Board to the State Board of Education for its ratification or rejection.

On motion of Mr. Pettit, Messrs. Kezjell and Carpenter were appointed a special committee to secure an option on the life estate of Mrs. Annie Shepherd Larty, in a parcel of land known as the "Larty lot" adjoining the Norman property on the north; and to represent the Board when the fee simple in said land is offered at judicial sale, said special committee being authorized to bid not exceeding Two Thousand (\$2,000) Dollars at such sale.

The bond of the Treasurer having been approved by the Finance committee, was ordered filed, after final execution, and the Secretary was authorized to issue a check for \$187⁵⁰ in payment of the premium thereon. Said bond being in the penalty of Seventy-Five Thousand (\$75,000) Dollars, executed by E. N. Carpenter and guaranteed by American Bonding Company of Baltimore.

The following items of expense for mileage, etc. incurred by members of the Board, and in connection with its organization and meetings were approved and ordered paid:

Don P. Balsay	\$5.30	F. N. Neuman	\$3.80
A. B. Early	7.00	J. A. Eggleston	13.90
F. N. King	7.05	Orrund Stone	6.70
Frank Moore	5.95	E. N. Carpenter	2.55
Geo. B. Kezjell	1.00	Madison & Albut	12.00
Orrund Stone	7.40	F. N. King	6.85
Frank Moore	6.20	F. N. Neuman	7.45
J. A. Pettit	11.10	G. R. Spitzer, N.P.	2.25
F. N. King	11.63	Orrund Stone	16.90
Geo. B. Kezjell	3.25	News-Register Co.	6.65

The committee on President not being ready to report, in the absence of Mr. Eggleston, the Board adjourned to meet on Friday, June 26, at 4 o'clock, p.m.

Attest.

A. H. Snyder
Secretary

Acts of Assembly.

Chap. 284 - An act appropriating the public revenue for the two fiscal years ending respectively on the 28th day of February, 1909, and the 28th day of February, 1900.
Approved March 14, 1908.

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For the establishment of State normal and industrial schools for women, at Harrisonburg and Fredericksburg, the sum of seventy-five thousand dollars, of which the sum of twenty-five thousand dollars shall be for the school at Fredericksburg and shall be available on and after February twenty-eighth, nineteen hundred and nine, but not before.

The said schools shall be under the supervision, management, and government of the boards of trustees, which shall consist of ten members each, to be appointed by the governor by and with the advice and consent of the senate, to hold office for the term of four years; provided, that at the first appointment five of the members of each board shall be appointed for the term of two years, and five for a term of four years. The superintendent of public instruction shall be ex-officio member of the said boards of trustees, and any vacancy in said boards that shall be caused by the death, resignation or otherwise shall be filled by the governor with the approval of the senate.

Second. The said trustees shall be bodies corporate under the name and style of State normal and industrial school for women at Harrisonburg and State normal and industrial school for women at Fredericksburg, respectively, with the right as such to plead and be impleaded in the courts, to receive all subscriptions, gifts and donations, real or personal, from any source whatever, the same by them to be held, invested, distributed, or expended for the best use and benefit of the said schools, and to exercise such other powers, and do such other acts which are necessary and proper to accomplish the end for which said schools are created. Said trustees shall from time to time make all needful rules and regulations for the government and management for said schools, fix the number and compensation of teachers and employees of said schools, and of said boards, and prescribe the preliminary examinations and conditions upon which students shall be received therein. Each of the said boards of trustees may appoint an executive committee, of which the superintendent of public instruction shall be a member, for the care, management and government of each of said schools, under the rules and regulations pre-

scribed as aforesaid.

Third. The said trustees shall annually make and file with the said board of education a full report of their proceedings under this act, together with the report of the progress and condition of said schools. The trustees shall establish one of said schools within or near the corporate limits of Harrisonburg, in the county of Rockingham, Virginia, on a suitable site to be selected by said trustees, and one of said schools within or near the corporate limits of the city of Fredericksburg, in the county of Spottsylvania, or Stafford on a suitable site to be selected by said trustees.

Fourth. Each county and city in the State shall be entitled to one pupil in each of said schools, who shall be nominated by the division superintendent of schools, and if any vacancy occur shall be filled by a like nomination, and each county and city in the State shall be entitled to one additional pupil in each school for each additional representative in the house of delegates above one, to be nominated in a similar manner provided that the board of trustees may increase the number of pupils, if they deem it expedient, said pupils to be selected as above. The said pupils so appointed shall be exempt from the charge of tuition. The boards of trustees shall prescribe rules for the selection of said pupils, their examinations, and shall require of each pupil selected satisfactory evidence of an intention to teach in the public schools of this State for at least four years after leaving the said normal schools.

Fifth. For the purpose of the said schools there shall be paid out of the public treasury, from time to time, such sums as shall be appropriated to pay incidental expenses, the salaries of officers and teachers and to maintain the efficiency of the said schools; provided, that the Commonwealth shall not in any instance be responsible for any debt contracted or expenditure made by said institutions in excess of the appropriation made.

Sixth. The establishment of said schools near or within the corporate limits of the town of Harrisonburg in the county of Rockingham, is conditioned upon an appropriation of not less than fifteen thousand dollars cash to be paid by the town of Harrisonburg and the county of Rockingham, upon the establishment of said school; and the guaranteeing of a suitable site connected with water, light and sewer systems of said town, of not less than thirty acres of land for said institution at a cost not to exceed ten thousand dollars, said site and plans for said buildings to be submitted to and approved by the board of education, and the establishment of said school near or within the corporate limits of the city of Fredericksburg in the county of Spottsylvania or Stafford, is conditional upon an appropriation of not less than twenty thousand dollars cash

to be paid by the city of Fredericksburg and the county of Spottsylvania or Stafford upon the establishment of said school, and the site for said school and plans for buildings shall be submitted to, inspected, and approved by the board of education.

Seventh. The superintendent of public instruction shall render to the second auditor an annual account of the expenditures for said institutions.

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By Laws

For the Government of the Board of Trustees of
the State Normal and Industrial School
for Women, at Harrisonburg, Va.

Adopted June 17, 1908.

Art. I.

This institution, established at Harrisonburg, Virginia, by an Act of the General Assembly, approved March 14, 1898, shall in accordance with the terms of said Act, be known as "The State Normal and Industrial School for Women at Harrisonburg."

Art. II.

The officers of the Board of Trustees shall be a President, a Vice-President, a Secretary and a Treasurer, and each shall perform the duties usually incident to his office.

Art. III.

These officers shall be elected at the regular June meeting of the Board of Trustees, and shall hold their respective positions for one year, or until their successors are elected and qualify, unless sooner removed for cause.

Art. IV.

Any officer may be removed for cause by a majority vote of the entire Board of Trustees, at any regular meeting, or meeting called in whole or in part for that purpose.

Art. V.

The Treasurer and Secretary shall receive for their respective services, such compensation as shall from time to time, be fixed by the Board.

Art. VI.

All officers may be eligible to re-election to office, provided however, that the Treasurer shall not be eligible to re-election until after his accounts shall have been verified and approved by the Board.

Art. VII.

There shall be four standing committees of the Board of Trustees, which shall be appointed by the President of the Board at each annual meeting, viz an Executive Committee consisting of the President of the Board and four members, a Finance Committee consisting of five members, a Committee on Buildings and Grounds consisting of five members, and a Committee on Instruction consisting of five members. The Superintendent of Public Instruction shall be, ex officio, one of the four members of the Executive Committee.

Art. VIII.

The Executive Committee shall discharge such duties as may be assigned it by the Board of Trustees, and subject to the approval of said Board. The said Committee shall keep an accurate record of all its proceedings, which record shall, at all times, be open to inspection by any member of the Board of Trustees, and shall be submitted to the Board at its annual meeting, for the information of the Board, and that the acts of the Committee may be approved or rejected.

Art. IX.

All other standing Committees shall make annual reports to the Board of the manner in which they have discharged the duties falling within the scope of their respective Committees, and such other duties as may have been assigned them, respectively, by the Board.

Art. X.

The Board of Trustees, at its annual meeting of each year, shall ascertain as near as may be, the amounts that will be necessary to meet all the demands of the various departments of the Institution for the ensuing year, and shall pass an appropriation bill covering such requirements.

Art. XI.

The President of the School shall collect all bills payable to the School from pupils and teachers on account of board and all other fees, and pay it over to the Treasurer taking his receipt therefor. He shall also be the auditing officer of the Institution, and all bills