

Wednesday, March 18, 1914.

Faculty met in Room 29, Science Hall, at 7:30 p.m.

Present: Pres. Burruss; Misses Speck, Lancaster, G. P. Cleveland, Annie Cleveland, Bell, Sale, Seeger, Gregg, Scott, Hoffman, Hudson, Kelly, King; Mrs. Brooke; Messrs. Heaton, Smith, Hardy, Hardesty, and Wayland.

Minutes of the preceding meeting were read and approved.

Upon motion, all disabilities were removed from Misses Coile Grasty, Audrey Jones, Winifred Campbell, Susan Heyser, ^{and} Helen Wine.

The committee on religious and social welfare of students submitted a report, according to the instructions given at last meeting. A conference with the officers of the Senior class was reported, in which conference the officers of the said class proposed certain reforms, tho perhaps not enough. A resolution was passed, offering certain recommendations to the Seniors relative to the matters in question. — See opposite page.

See page 300
The subject of musical and literary entertainments provided by the school was under discussion for some time, an effort being made to aid the committee in charge in securing the most desirable talent, and in securing the co-operation of our town friends in these entertainments.

Miss Lucy Mackey was given permission to go home for a few days, upon her mother's request, to have her eyes treated.

A request from Miss Mary Dudley, for certain credits, was briefly discussed and referred for further consideration to Miss Speck and Miss Scott.

The President called attention to the claims of the Southern Education Association, commanding membership therein to the various members of our faculty.

He also called attention to the approaching annual meeting, at Virginia College, Roanoke, of the Virginia Association of Colleges and Schools for Girls, and urged upon the faculty the desirability of attendance upon the meeting. It is expected that the annual meeting of this association will be held here in 1915.

Alyes: Prof. Festivole, Miss E. P. Cleveland, Miss Lancaster, Miss King, Miss Speck, Miss Hudson, Miss Hoffman, Miss Kelly, Miss Porter, Dr. Wayland.

nowr: Miss Sale, Prof. Johnston, Miss Bell, Miss Gregg,
Miss Seeger, Mrs. Brooke, Prof. Smithley, Pres. Burruss.

The need or advisability of granting a holiday or two at Easter was discussed at some length, without arriving at any final conclusion.

Leave was granted, by unanimous vote, to Miss Elvaise Berry to re-enter the school after June 1, 1914, — See page 261, etc.

A motion to readmit Miss Kitty H. Leache, who was suspended Feb. 24, was made and discussed at length; but was deferred until to-morrow, 4:50, for further discussion and for action.

Adjourned at 11:20 p.m.

John W. Wayland,
Secretary.

Thursday, March 19, 1914.

Faculty met in Room 27, Science Hall, at 4:50 p.m.
Present: Pres. Burress; Misses King, Porter, Hudson, Hoffman, Kelly, Seeger, Gregg, Bell, Sale, E. P. Cleveland, Lancaster, Speck, Mrs. Brooke; Misses Hartpole, Johnston, Smithy, Wayland.

Minutes of the preceding meeting were read and approved, Mar. 24. A request from Dr. J. G. Johnson, city supt. of Charlottesville, for a teacher to take the place of Miss Mary G. Lewis (4th grade), was presented. It was suggested that Miss Mary Dudley might be available.

A number of requests for leave to go home were considered, the girls making such requests usually stating that their health is not good, and that they need special rest or special treatment at home. By motion, these cases were referred to the discretion of the President, the Matron, the school physician, and others, if necessary, in conference.

Discussion of the motion to readmit Miss Kitty H. Leache as a student was resumed. The motion, as follows, was voted upon:

Resolved, That permission be granted Miss Kitty H. Leache to re-enter the school as a student at the beginning of the next quarter, March 23, 1914.

Ayes: 10

Nos: 8

A vote upon a motion to reconsider was carried.

Ayes: Miss Speck, Miss Bell, Miss Gregg, Miss E. P. Cleveland, Miss Seeger, Miss Kelly, Miss Hudson, Mrs. Brooke, Prof. Hartwold, Mr. Johnston, Mr. Smithay, Mr. Wayland, Mr. Burriss.

Nos: Miss Lancaster, Miss Sale, Miss Hoffman, Miss Porter, Miss King.

Ayes: Mr. Smithay, Mr. Johnston, Mr. Hartwold, Mrs. Brooke, Miss Hudson, Miss Hoffman, Miss Kelly, Miss Sale, Miss Gregg, Miss Bell, Miss Annie Cleveland, Miss Elizabeth Cleveland, Miss Speck, Mr. Wayland, Mr. Burriss.

Nos: Miss King, Miss Porter, Miss Lancaster,

The following motion was offered as a substitute:

Resolved, That the period of suspension imposed on Miss Katherine Leache be extended to the close of the coming quarter, June 9.

Ayes: 13

Noes: 5

A vote upon a motion to reconsider was carried.

Adjourned at 7:15 p.m.

John W. Wayland,
Secretary.

Tuesday, March 24, 1914.

Faculty met in Room 29, Science Hall, at 4:50 p.m.

Present: Pres. Burress, Misses King, Porter, Hudson, Hoffman, Kelly, Hale, A. V. Cleveland, E. P. Cleveland, Speck, Gregg, Lancaster, Mrs. Brooke, Messrs. Hartwale, Johnston, Smithg, and Wayland.

Minutes of the preceding two meetings were read and approved.

Reference was made to the status of Miss Mary Dudley, who has accepted a position in Charlottesville. The President expressed the opinion that her work ought to be accepted here as satisfying all requirements for graduation, in view of the fact that she was not responsible for the loss of the two or three ^{more} days of practice teaching that she was expected to do.

Another vote on the deferred (reconsidered) question regarding the suspension of Miss K. Leache resulted:

Ayes: 15

Noes: 3

The following motion was passed by unanimous vote:

Resolved, That no wines, beers, or intoxicating liquors of any sort, tobacco or other narcotics, or opiate drugs shall be allowed in the school dormitories, unless prescribed in extreme cases by a physician or the matron.

The following were put upon the Senior list:

Miss Myrtie Lewis Ballard

Miss Rosa Tindel

Miss Scoggin was allowed some advanced standing, on account of work done at Bowling Green Seminary.

Miss Bessie Scoggin

Permission to go home for making clothes was refused to Miss Audrey Fauck, the request being presented by Mrs. Fauck, Miss Audrey's mother.

Permission to go home was refused Miss Ruth Brown, no reason being assigned for the request, which was presented by Miss Ruth's mother.

Miss Sale, Miss Hudson, and Mr. Smithey were appointed a special committee to confer with Mr. Keister with a view to entertaining Principal Harrington Waddell and Supt. Paxton, of Lexington, who, with the students of the Lexington high school, are expected to visit the Normal School and the Harrisonburg Schools next Monday, March 30.

An effort was made to find some appropriate method of expressing the appreciation of the faculty for the excellent loyalty and service of the present Board of Trustees in the various interests of the School.

The matter of allowing extra points of work on student programs, in order to allow the student to "make up" back work, was discussed at some length. It was decided that certain girls be allowed to take extra work for the present, pending definite action at the earliest possible moment; and that the Registrar arrange the programs in question with as much adaptability as possible.

Adjourned at 7:30 p.m.

John W. Wayland,
Secretary.

Monday March 30, 1914.

Faculty met in Room 23, Science Hall, at 7:30 p.m.

Present: President Burress, Misses Sale, Bell, Gregg, Scott, Kelly, King, Hoffman, Lancaster, Hudson E. P. Cleveland, Mrs. Brooke, Misses A. Huston, Hartwile, Smithey, and Wayland.

Minutes of the preceding meeting were read & approved.

Upon motion, it was decided to give Good Friday & Easter Monday as holidays.

Another communication regarding Miss Ruth Brown's

proposed visit home was read. It was decided that the holidays just granted at Easter will afford her adequate opportunity for her visit.

The matter of advertising things in the chapel announcements, and of allowing book agents in the halls, etc., was discussed. It was the consensus of opinion that neither is desirable.

As a matter of economy and good taste, silk gloves of good quality were recommended instead of white kid gloves to the Senior class for use at commencement. (The Seniors asked for advice upon the subject.)

Privilege was granted to the Seniors to wear appropriate insignia in Assembly on Fridays, to distinguish them as Seniors.

Nothing in the statement of Senior privileges shall be construed as allowing any Senior or Seniors to go driving with men at night.

A recommendation from the Classification Committee, regarding the question of allowing Seniors to carry extra points of work upon their programmes, was next taken up for consideration. As amended and finally adopted the recommendations were as follows:

1. That those students who were placed on the Senior list during the first quarter of the present session, who have back work to make up, be allowed to add to their programs not more than 5 points of extra work.

2. No student shall be allowed to have more than the required number of points on her program, except upon recommendation of the Classification Committee, approved by two-thirds of the faculty.

In conference regarding the work now being done by the Classification Committee on revision of courses, it seemed advisable to rearrange the kindergarten courses, relating them more consistently with the primary teachers' courses. This plan seems to promise well for the development of the kindergarten department, and for the avoidance of duplication of work in the different departments.

Adjourned at 11 p.m.

John W. Dayland,
Secretary.

The weekly reports of absences are to be handed in, by the
respective teachers each Friday evening before they¹ leave
the school. — By direction of the President.
to the Registrar

Thursday, April 16, 1914.

Pres. Burruss;

Faculty met in Room 29, Science Hall, at 4:50 p.m.
Present: Misses E.P. Cleveland, Bell, Lancaster, Scott, Sale,
Hoffman, Hudson, A.V. Cleveland, King; Mrs. Brooke; Messrs. Smithley,
Johnston, Heatwole, and Wayland; misses Seeger and Gregg.

Minutes of the preceding meeting were read and approved.

Excuses were presented by several students for late return
after the Easter holidays: Misses Estaline Sale, Virginia Brown, Ruth
Filiaferro, ^{Mary Davis} and Annie Douglass. They were summoned before the fac-
ulty to make further explanation. Misses Sale and Douglass
appeared at this time: the others were not found at the
time. They are to be called later. Other cases of absences, not
yet reported, are to be investigated.

It was decided to require the Seniors, who expect to gradu-
ate in June, to hand in their graduating essays by the 15th or
17th of May.

Upon resolution, a committee (Miss Hudson, Mrs. Brooke, Miss
Gregg) was appointed to arrange for a supper, or banquet, to
begin to the Trustees (and their wives, if they will attend) on
the evening of Tuesday, April 28.

The committee on public exercises submitted an outline
of a program for commencement week. A number of
suggestions were made regarding possible preachers
and speakers for commencement.

Adjourned at 6:25 p.m.

John W. Wayland,
Secretary.

Monday, April 27, 1914.

Faculty met in Room 23, Science Hall, at 7:30 p.m.

Present: Pres. Burruss; Misses Bell, King, Gregg, E.
P. Cleveland, Seeger, Speck, Kelly, Lancaster; Mrs. Brooke; Messrs.
Johnston, Heatwole, Smithley, Wayland. Hoffman

Minutes of the preceding meeting were read and approved.

The President reported various absences from classes
by students, owing to late return after the Easter holidays.
A few of these students evidently had legitimate excuses;
regarding others the circumstances were more or less un-
certain. Upon motion, the following were excused
for good reasons: Misses Estaline Sale, Annie Douglass,

Mary Early, Lucile Early, and Mary Davis. Action upon the other cases was deferred until the faculty meeting next Thursday afternoon.

The President announced the withdrawal from school of Miss Columbia Borum, who has entered upon training to become a professional nurse.

Miss Dale and Mr. Hardesty came in at this juncture.

Misses Hudson and Lancaster and Messrs. Smithey and Johnston were appointed a special committee to take under advisement the matter of showing some courtesies to the V.M.I. cadets, who are expected to be in the vicinity May 12 and 13, on their march to New Market. This committee is to make a report at the next meeting of the faculty.

Miss Dale, Miss Hudson, and Mr. Smithey were re-appointed a special committee to ascertain visiting schools. Arrangements are to be made for entertaining the graduating class of the Bridgewater high school; and invitations are to be issued students at Woodstock and other places to visit the normal school.

Miss Hudson, who came in at this time, reported the arrangements for the supper to be given to the Board of Trustees, Tuesday evening.

April 28.

It was suggested that discussions of observation lessons down town be held from 4:45 to 5:35 p.m., whenever practicable, in order that both down-town teachers and all ^{normal} students concerned may attend these discussions without conflict with other class work.

The inspection and discussion of the courses of study, as newly revised and outlined by the Classification Committee, were next entered upon.

Adjourned at 11:50 p.m.

John W. Wayland,
Secretary.

Nina Scott came in at 7:50.

Thursday, April 30, 1914.

Faculty met in Room 15, Science Hall, at 7:30 p.m.

Present: Pres. Beersett; Misses Leeger, Gregg, Bell, E.P. Cleobaud, Hudson, Hoffman, Lancaster, King, Kelly, Sale, Mrs. Brooke; Messrs. Smithy, Johnston, Hartwale, and Wayland.

Minutes of the preceding meeting were read and approved.

Miss Virginia Brown was called in to explain her late return after Easter. Upon her explanation personally given, in connection with a letter sent the President by special delivery at the time of the absence, she was excused. considered

Miss Ruth Taliaferro was next called in, and, upon her personal statements, taken into consideration with a letter she has written from home, she was excused.

Miss Reba Beard was then summoned to appear, to give an explanation of her late return after Easter. She was excused upon motion.

The following resolution was adopted in reference to the foregoing cases (eight in all):

"That the Registrar communicate with the students brought before the Faculty to make excuses for their absences at the Easter vacation, and inform them that the Faculty accepts their explanations of their respective absences, but that zeros will be given in all classes which they have missed."

Miss Mary Cook was granted leave of absence from next Saturday morning till the following Monday evening, to visit her mother.

The special committee appointed at the last meeting (page 337) to consider ways and means for entertaining the V.M.I. cadets, made a tentative report. The committee was continued.

Seniors are to be excused from class to-morrow at 4:30, in order that they may have time to prepare for their May-Day celebration at 5 o'clock.

At 10:10 a.m., Monday next, if the weather be favorable, the Senior Class, in the presence of the school as a whole, are to be allowed to break ground for the new building, the construction of which is to be undertaken immediately.

The President reported that Rev. Geo. W. Richards, D.D., of Lancaster, Penna., has been secured to preach the

President Bureau; —
[Entered by H.W.]

annual sermon before the school at the approaching commencement.

Consideration of the newly-outlined courses of study was at this juncture resumed. After further discussion, leading to various revisions and amendments, the outlines of the regular professional courses were adopted. Attention was next directed to newly-outlined courses in Household and Industrial arts. These courses, after discussion, were adopted, subject to possible or necessary revisions.

Adjourned at 10:50 p.m.

John W. Wayland,
Secretary.

Thursday, May 7, 1914.

The Faculty met at 4:50 p.m. in Room 29.

Present: Mrs. Brooke; Misses Speck, Cleveland, Scott, Hudson, Hoffman, Gregg, Geiger, Porter, Kelly, King, Bell; Messrs. Heathcote, Hedges, Johnston, and Smithley.

The minutes of the previous meeting were read and approved.

The committee appointed to consider the matter of entertaining the V.M.I. cadets reported that a letter had been received from the Superintendent and the Commandant of the Institute saying that the cadets would not be allowed out of camp while here, and discouraging any attempt at entertaining them. The President and Faculty agreed that the committee had done all that could be done, and should be discharged.

Mr. Burres stated that two of the students who had received notice that zeros would be given them on all classes missed on account of their absence after the Easter holidays, had been to him saying that these marks might be the cause of their failure to graduate, and asking that some way might be found to make up the work lost at that time. After some discussion Miss Cleveland made a motion to the effect that "these students be given an opportunity to remove each zero by means of a piece of work of some considerable difficulty." Mr. Heathcote seconded this motion, and it was passed by a vote of the faculty.

The President then stated that some kind friends in town had offered to furnish the means to admit the students to a lecture by Dr. Stratton on Friday evening, and that arrangements will be made for them to attend.

A letter from Miss Bessie Clemmer was read, and her past record was discussed. It was decided that she might complete the work for her first-grade certificate by remaining through the entire summer quarter.

The President urged that instructors be very prompt in returning the credentials to be turned in to the Registrar, in order not to interfere with the placing of graduates. The subject of final examinations was then taken up, with special reference to the examinations for Seniors. It was decided to follow the same schedule as last year, the Seniors to be given their examinations the week previous to the regular examinations, which will be given according to the usual schedule.

The President suggested that members of the faculty encourage in every way possible the members of the junior class to return next year and complete their courses for graduation, mentioning advantages enjoyed by Seniors in the school by virtue of paying positions open to them, available loan funds, etc. No junior should fail to return on account of financial needs.

Adjourned at 6:15 p.m.

(Miss) Mary J. Bell,
Secretary pro tem.

Transcribed by J.W.W.

Thursday, May 21, 1914.

Faculty met in Room 29, Science Hall, at 4:50 p.m.

Present: Pres. Burress; Mrs. Brooke; Misses Porter, E. P. Cleveland, Annie Cleveland, Bell, Gregg, Scott, Speck, Lancaster, Hoffman, Hudson, Dale, Seeger, Kelly; Messrs. Johnston, Smither, Hardesty, and Wayland.

Minutes of the preceding meeting were read and approved.

The President offered certain suggestions regarding the writing of testimonials for students applying for positions, and urged promptness upon each instructor in handing in testimonials.

The President stated that he had given permission to Miss Fannie Rinker to attend a wedding, to Miss Bettie Pence to attend the closing exercises of the school wherein she taught last year, and to the Purcell girls to go to New Market (celebration of 50th anniversary of battle of May 15, 1864) with their father. Miss Susie Rabey was not given permission to go to New Market, but perhaps misunderstood what the President said, or was misinformed regarding it; at any rate she went to New Market on May 15, last, in company with the Purcells.

Missed Margaret Hagan, Edith Lacy, and Freida Johnson are to be allowed to go away before commencement as delegates to the N.W.C.A. convention at Asheville, N.C., and accordingly are to be given their examinations in advance.

Requests from Mrs. Beaumont and Mr. Pettus for the early (premature) return of their daughters, shortly before the end of the session, were presented. By vote the faculty decided that both these requests should be refused.

Committee on religious and social welfare presented its recommendations in regard to the preferred costumes for the several commencement exercises. It was suggested that Miss Lancaster present these recommendations to the student body, making any necessary explanations.

The President called attention to the desirability of a large attendance of students and teachers at the N.W.C.A. service, to be held in the outdoor auditorium Sunday evening of commencement week. It seemed advisable to require the students to attend in a body.

Dr. Wayland, Miss Sale, and Mr. Johnson were appointed a special committee to take under advisement the collection of an appropriate exhibit from the school for a place in the Virginia building at the forthcoming Panama Exposition at San Francisco.

reading of the

The difficulty of getting the students out on the athletic fields in the evening for practice, looking toward the field events at commencement, was discussed. The multiplicity of class meetings, supper parties, etc., seems to hinder these practices very seriously.

Adjourned at 6:25 p.m.

John W. Wayland,
Secretary.

June 1, 1914.

The faculty was called to order at 5:30 P. M. by the President. Present: Pres. Burruss, Mrs. Brooke, Misses King, Scott, Hudson, Hoffman, Sale, Seeger, Lancaster, Bell, Gregg, and Cleveland; Messrs. Heatwole, Johnston, and Smithey.

The minutes of the last meeting of the faculty were
dispensed with.

The President stated that the object of the meeting was to ascertain the results of the examinations taken by the members of the Senior Class in order to know the names of those who would receive their diplomas.

Miss Josephine Bradshaw's record in Geometry was discussed. Miss Bradshaw made 68 the first quarter, 75 the second, and 83 the third. She took a special examination on the work of the first quarter and failed. By a vote of the faculty, she was given credit on Plane Geometry.

The case of Miss Elizabeth Marshall's record in English during the second and third quarters was discussed at some length. No action was taken.

Misses Mary Lee Beaman and Winifred Campbell were allowed to go home at the end of this week.

Faculty adjourned at 7:15 P. M.

W. R. Smithey,
Sec'y pro tem.

Wednesday, June 3, 1914.

Faculty met in Room 29, Science Hall, at 4:30 p.m.

Present: Pres. Burress; Mrs. Brooks; Misses King, Kelly, Bell, Gale, Lancaster, Seeger, Gregg, Annie Cleveland, Elizabeth Cleveland, Speck. Messrs. Smithy, Johnston, Heavole, Wayland.

Minutes of the preceding two meetings were read and approved.

Requests for Miss Pattie Gill and Miss Ellen Engleman ^{to be allowed} to go home before the close of the session were refused - inadequate reasons being submitted.

The registrar distributed lists of students applying for certificates. Reports on the examinations of these students are to be handed to the registrar at the earliest possible moment after the examinations.

Miss King proposed to combine the rather high grade made on a conditioned examination, taken during a second quarter of a certain course, with the conditioned grade made by the same student on the first quarter of the course. This proposition was approved upon the principle that the grade made upon the special (conditioned) examination is really a substitute for the usual class-combination grade.

It was thought that some further legislation on the matter of combining conditioned examination grades, of granting a student who fails on the conditioned examination a first quarter the chance of being saved therefrom by good work the second quarter, just as if he had not taken the special (conditioned) examination at all, etc., might be desirable.

It was suggested that the special committee on an exhibit for the Panama Exposition should have a meeting soon.

Various points relating to the final exercises were considered with a view to carrying out the program successfully and promptly.

A request on the part of Miss Lena Willis to be allowed to go home before the end of the session was refused.

Adjourned at 6:15 p.m.

John W. Wayland,
Secretary.

Miss Hudson came in at 11:35 a.m.

Saturday, June 6, 1914.

Faculty met in Room A, Cottage, at 10 a.m.

Present: Pres. Burress; Misses Hoffman, Kelly, King, Gregg, Lancaster, Bell, Seeger, Elizabeth Cleveland; Messrs. Johnston, Heatwole, Smithy, and Wayland.

Minutes of the preceding meeting were read and approved.

Mr. Burress reported that he had given permission to Miss Lattie Rinker to go home the evening of June 7, in view of her recent bereavement in the death of her father.

The president made special inquiry concerning certain seniors' records, to ascertain whether or not they are eligible for graduation. Various ^{heretofore} ones in question were found satisfactory. Miss Susan Heyser's essay has not yet been approved. Moreover, it is reported that Miss Heyser has not made formal application for a diploma.

Miss Stuart Everett was reported as having been called home a day or two ago by telegraph. The reasons for this message do not very clearly appear.

The case of Miss Elizabeth Marshall, who has some difficulty in respect to certain classes in English, was again brought up. Miss Cleveland is of the opinion that Miss Marshall's English work has not been sufficiently good to entitle her to a passing grade.

Directions were given regarding the processions of the faculty and students to the Sunday services and to the cornerstone ceremonies Monday evening. Similar directions were given for the final program Tuesday evening in Assembly Hall, down town.

Adjourned at 12:15 p.m.

John Wayland,
Secretary.