

REPORT OF A. STUART ROBERTSON, SECRETARY-AUDITOR FOR THE NORMAL SCHOOL
BOARD FOR THE MONTH OF MARCH, 1917. February Accounts.

The following is a condensed statement of the Treasurers' reports
for the month of ~~March~~^{Feb.}, 1917.

	Farmville	Harrisonburg	Fredericksburg	Radford.
Balance Feb. ^{Feb.} 1	\$157.97	\$1396.01	\$18,132.71	\$1,922.71
Receipts	12,794.75	5962.71	7,869.98	5,037.25
Amt. overpaid	5,614.48			
Total	<u>\$18,567.20</u>	<u>7358.72</u>	<u>\$26,002.69</u>	<u>6,959.96</u>

EXPENDITURES.

SCHOOL DEPARTMENT.

Faculty	6,054.88	2793.08	2,580.68	2,017.20
Employees	412.50	466.30	553.40	464.37
Trustees		35.00	28.67	34.08
School Supplies	214.36	83.88	111.83	85.08
Heat, Light & Water	390.59	19.64	148.34	127.35
Printing & Advertising	57.50	18.25	248.25	33.90
Office Expenses	25.03	16.88	40.03	74.15
Traveling Expenses	116.75		62.30	55.05
Library	10.98	5.55	37.31	11.30
Students Loan Fund		221.50		
Buildings	5,000.00	341.37		
Repairs	412.66	172.71	81.96	92.11
Equipment	10.20	20.43	25.05	122.88
Insurance			24.96	
Int & Refund			206.55	
Miscellaneous				139.59

HOME DEPARTMENT.

Salaries	758.46	179.00	279.99	259.16
Wages	557.73	248.10	928.87	197.75
Laundry	403.44	237.54	209.26	167.76
Equipment & Supplies	8.10	24.72	124.10	22.81
Table	3,057.26	1490.05	2,096.46	1,488.10
Heat, Light & Water	229.66	135.19	296.63	82.96
Infirmary	55.65		8.55	1.75
Supply Room	256.81	.70	68.65	
Refunds	7.50	9.76	14.00	
Sundries	27.54	.10		12.75
Room rent		92.50		
Balance		741.47	17,822.60	1,469.86
Total	<u>\$18,567.20</u>	<u>7358.72</u>	<u>26,002.69</u>	<u>6,959.96</u>

HARRISONBURG.

The Treasurer's statement for the Harrisonburg School shows a balance of \$741.47, and the following amounts due on March 1st.

W.M.Bucher & Son Buildings	\$5,450.27
Other unpaid bills	3,002.02
Total	<u>\$8452.29</u>

Accounts paid on March 1st will appear in the March report, but do not appear in the February report.

Faculty	\$864.97
Employees' salary and wages	512.30
Other bills	<u>1141.28</u>
Making a total of	\$2518.55

On April 18th I went to the Harrisonburg School with Mr. King, and spent some time with Him and Mr. Burruss in looking over the new dormitory, etc. I found the Treasurer's statement to agree with the books of the school, and the expenditures for the month supported by vouchers in proper form and amount. I did not verify the receipts for the month further than to compare the statement with the totals shown in the ledger, and will check the balances on my next visit.

TRAVELING EXPENSES.

The following traveling expenses were reported for the month.

RADFORD.

Jan. 31,	Dr. McC. meeting State Board of Charities and Correction, Staunton, Va.	\$13.20
	Dr. McC. meeting at Big Stone Gap, to address School League	1.00
Feb. 1.	Mileage book	20.00
" 10	Auto hire to Teachers Institute	5.00
" 15	Trip to Bluefield to deliver address	3.00
" 19	Jos. E. Avent, trip to Charlottesville as member S.S. course of study committee	12.85
	Total	<u>55.05</u>

FARMVILLE?

Dr. Jarman's expenses incurred in attending the National Council of Normal School Presidents and Departments of Superintendence of the National Educational Association, Kansas City, Mo. 116.75

FREDERICKSBURG.

Jan. 20.	Mr. Russell, Board meeting	13.10
" 23	Trip to Richmond	6.40
" 26	Trip to Washington	8.00
Feb. 2	" Richmond	3.40
" 23	Taxi bill for February	8.50
Feb. 12, 13 & 14.	Trip to Richmond at request of Supt. Public Instruction	9.50
" 15.	Trip to Charlottesville to meet committees from other Normals	13.40
	Total	<u>\$62.30</u>

HARRISONBURG.

No traveling expenses for the month.

Alvan B. Bontou.