

Minutes of the annual meeting of the Virginia Normal School Board held at the office of the Superintendent of Public Instruction at Richmond, Va., Tuesday, July 22nd 1919, at 12 o'clock M. pursuant to notice mailed each member of the Board and the Presidents of each Normal School.

PRESENT: Governor Westmoreland Davis, Hon. Harris Hart, Superintendent of Public Instruction, Miss Belle Webb. and Messrs. H. E. Preston, M. T. Cooke, Othos F. Mears, W. C. Locker, Geo. L. Taylor and E. O. Larrick.

Presidents Jarman, McConnell and Chandler were also present.

In the absence of the President and Vice-President of the Board on motion duly made and carried, Governor Davis was called to the Chair.

The minutes of the meetings held May 9th, May 30th and June 9th were read and approved.

During the reading of the minutes Hon. John W. Price, President and Dr. H. M. DeJarnette came into the meeting Judge Price taking the chair.

Reporting for the committee on the contract with the Fred-
Board for ericksburg School facilities, Mr. Hart read the draft of a contract
Training between the Normal School Board and the Fredericksburg School Board con-
School taining the provisions which had been agreed to by the officers of the
City School Board.

It was moved and carried that the report of the committee be adopted and that the committee be authorized to execute the contract as presented by Mr. Hart on behalf of the Fredericksburg Normal School (See copy of contract filed with the records of this meeting)

At the suggestion of Governor Davis, Miss Belle Webb was added to the committee appointed at the Radford meeting April 12th to make an intensive study of conditions in the several schools.

The committee heretofore appointed on the Smith-Hughes Act was discharged, there being nothing further for this committee to do.

The Secretary read the resignation of Dr. Burruss, the President of the Harrisonburg School, the same to take effect September 1st. 1919, when Dr. Burruss assumes his new duties as President of the V. P. I.

It was moved and carried that the resignation of Dr. Burruss be accepted with expressions of appreciation of his valuable services to the Normal School system and the Harrisonburg School in particular and regret at his withdrawal from the Normal School work.

It was moved by Mr. Cooke and seconded and carried that the Board proceed to the election of a successor to Dr. Burruss as President of the Harrisonburg School.

Mr. Locker stated that Mr. Chamberlayne was sick at St. Luke's Hospital and would like to vote, if the Board considered it proper to have him vote by proxy, or to have a committee of the Board visit him at the Hospital and receive his vote. It was the opinion of the Board that no authority existed for voting except in person at the meeting.

Judge Price presented to the Board the testimonials that he had received on behalf of Dr. W. T. Sanger, Mr. S. P. Duke and others.

After the free discussion of the qualifications of the several candidates for the position, it was suggested by Mr. Hart that since the three candidates for the place, Messrs. Sanger, Duke and Heatwole were in the City, it might be well to adopt on this occasion the practice of the State Board of Education in calling the candidates before the meeting so that the Board might see them and hear what each one might care to say.

It was accordingly moved and carried that the three candidates be invited to address the meeting briefly.

Messrs. Heatwole, Duke and Sanger in turn spoke briefly to the Board.

The ballot was then taken by a viva voce vote, Mr. Samuel P. Duke receiving seven votes and Dr. Sanger four votes.

The motion to make the election of Mr. Duke unanimous was not carried, and thereupon Mr. S. P. Duke was declared duly elected. Mr. Duke was called into the meeting and notified of his election and expressed his appreciation of the honor the Board had conferred on him by electing him to the position and pledged his best efforts in the work.

In accordance with the usual custom of the Board, the Chair appointed sub-committees to study the reports and recommendations of each school President and report to this meeting.

The sub-committees were as follows:

For Harrisonburg,	Messrs. Locker and Taylor;
For Radford,	Messrs. Preston and Larrick,
For Farmville,	Dr. DeJarnette and Mr. Mears,
For Fredericksburg,	Judge Price and Miss Webb.

Governor Davis asked to be excused from the meeting and withdrew.

The Board ~~was convened at 4:30~~ took a recess until 4:30 P.M. to enable the sub-committees to study the reports of the several Presidents.

The Board re-convened at 4:30 with the following members present:

Messrs. Price, De Jarnette, Taylor, Locker, Preston, Hart and Mears.

Judge Price reported for the committee for Fredericksburg as follows:

1. That the President be authorized to spend "something like \$300.00 to re-surface with a binder the driveway through the Grove."
2. That ^{recommendation} rec. #2. in Dr. Chandler's report be approved provided Dr. Chandler can secure the man he has in view, Mr. Andrews.
3. No action is necessary on rec. #3.
4. That recs. Nos. 4 & 5 be approved except that President Chandler shall not have the right to have a school employee trim the hedge and cut the grass on his lawn.
5. That rec. #6 authorizing the use of \$1000.00 for purchase of equipment for the various departments be approved.
6. That rec. #7 be approved. See report of Dr. Chandler dated July 22, 1919, which was received and filed and is preserved with

the records of this meeting.

Mr. Mears presented the report of the committee of the Farmville School and recommended that Dr. Jarman's recommendations both as to the selections of members of the faculty and the salaries recommended to be paid each be approved.

On motion duly carried the recommendations of the committee were adopted. See report and recommendations of Dr. Jarman which was received and filed with the records of this meeting.

Mr. Preston reported for the committee on Radford. Seewritten report and recommendations of Dr. McConnell both of which were received and filed.

The committee recommended.

1. The approval of the selection of the faculty and officers for the coming year.
2. That recommendation No 6. regarding the improvement along Tyler Avenue be referred to the Special Committee on Radford improvements, Messrs. Hull, Taylor and Preston.
3. That rec. #7 as to the Standard Oil Company be referred to the same committee.
4. That rec #8 providing for the use of La Belle Inn be approved for use in the summer only.
5. That no action be taken on rec. #9.
6. That rec. #10 authorizing the purchase of \$500.00 worth of books for the Library be approved.
7. That no action be taken on recs #11 & 16 and that rec. #12 for the purchase of water from the Radford Water Power Company be referred to said Special Committee.
8. That recs #13 and 15 be left for consideration with the budget.
9. That recs #14 and 17 be referred to the committee on courses of study.

It was moved and carried that the recommendations of the Special Committee as set out above be approved and adopted.

On motion of Mr. Locker it was ordered that the Presidents of the Schools be requested to prepare their budgets made up according to the requests of the Governor and submit the same at the September meeting of this Board.

It was moved and carried that Dr. McConnell and the Radford Building Committee be instructed to ascertain whether the Architect, Mr. C. M. Robinson, will draw the plans for the third unit of the Radford Dormitory for 3½% without supervision.

It was moved and carried that President McConnell and the Superintendent of Public Instruction be requested to look into the rec. #5 of Dr. McConnell's recommendations and report to, the September meeting of the Board.

The committee on the Harrisonburg School stated that there was no report to be made as Dr. Burruss had secured necessary action of the Board on his recommendations at a previous meeting.

Dr. Jarman stated that the faculty at Farmville had prepared a statement tending to show the inadequacy of the salaries paid the Normal School teachers and stated that a copy of this paper would be sent to each member of the Board.

Dr. Jarman presented a table showing the increase in the past year of the cost of supplies and provisions in the boarding department and requested that he be authorized to increase the charge for board, laundry, etc. at Farmville from \$20.00 to \$23.00 per month.

The following resolution was duly offered and carried:

WHEREAS, there is no way at present of telling accurately the exact cost of the boarding departments at the several schools; and

WHEREAS, Dr. Jarman has stated that a 15% increase in charge for board, laundry, etc. at Farmville is necessary to prevent a lowering of the standards at that school.

BE IT RESOLVED that Dr. Jarman he and he is hereby authorized to increase the charge for board, laundry, etc. at the Farmville School for the ensuing session from \$20.00 to \$23.00 per month.

Mr. Hart moved that President elect Duke be authorized to offer Dr. W. T. Sanger a salary of \$2500.00 for next year in order to make his salary uniform with those paid for similar work at the other schools. This motion was duly carried.

Officers and members of the Executive Committee were unanimously elected as follows:

PRESIDENT:	Honorable John W. Price,
VICE-PRESIDENT,	V. R. Shackelford.

Members of the Executive Committee for a term of two years;

Messrs. Geo. L. Taylor and V. R. Shackelford.

As members of the Finance committee for the ensuing year, the President appointed Mr. R. S. Chamberlayne, Chairman, Dr. H. M. DeJarnette, and Messrs. A. G. Preston and Otho F. Mears.

The resignation of A. Stuart Robertson as Secretary-Auditor of the Board was accepted and the Chair appointed Messrs. Hart, Locker and Dr. Jarman as a committee to prepare suitable resolutions respecting the resignation of Mr. Robertson.

Mr. Hart suggested that the Board consider uniting with the State Board of Education in securing a man who could give his entire time to the Normal School work and certain auditing work required by the said Board on the public school funds.

On motion the Chair appointed as a committee to consider filling the office of Secretary-Auditor and to make a report to the next meeting of the Board, Messrs. Locker, Shackelford and Hart.

Messrs. Taylor and Locker who had been appointed a committee to audit the accounts of the Secretary-Auditor for the year beginning July 17th 1918, and ending July 22, 1919, reported that they had gone over the accounts and found the same correct. (See report of Secretary-Auditor filed with the records of this meeting.)

On motion the meeting adjourned.