

JAB-1919

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MINUTES OF THE MEETING OF THE VIRGINIA NORMAL SCHOOL BOARD  
HELD AT THE RICHMOND HOTEL, RICHMOND, VA. DEC. 16th, 1915.

after due notice to all the members.

Present, Messrs, Cook, Locker, Hull, White, Preston, Russell, Shewmake, Shackelford, Mears and Stearns. The Presidents of the four schools were also present.

In the absence of the President and Vice-President, of the Board, Mr. Shackelford was, on motion of Mr. Cook, elected Chairman of the meeting.

The minutes of the Board meeting held at Radford on Sept. 18th, 1915 were read and approved.

The minutes of a meeting of the Executive Committee held on Nov. 13th, 1915, were read.

President Russell stated that the Executive Committee had authorized the payment of \$50.00 to C.L. Hudson mentioned in said minutes, under the impression that Mr. Hudson had not received his salary during the time he was unable to work. President Russell reported that Mr. Hudson had received his salary, and that a substitute had been supplied at the expense of the school while Mr. Hudson was not able to work. In view of this explanation, Mr. Locker moved that the payment of \$50.00 to Mr. Hudson be not allowed. This motion was seconded and carried.

President Russell presented a bill of Mr. Dougherty for \$13.15, payment of which had been refused by the Executive Committee, and explained that this bill was for materials actually used in the laundry and which had been purchased by Mr. Dougherty. It appeared that no account had been rendered showing the items which make up this bill, and on motion of Mr. Cook, the action of the Executive Committee in declining payment of the same was approved.

President R.B. Davis came in and took the Chair.

On motion the action of the Executive Committee as set out in the minutes of the meeting of November 5th was ratified and approved, subject to the changes noted in the action of the Board on the payment authorized to be made to C.L. Hudson.

The minutes of a meeting of the Executive Committee held on Dec. 15th were read.

On motion, duly seconded, the Board went into Executive session to discuss the said minutes of the meeting of the Executive Committee.



Mr. Hull x x x ~~the~~ offered the following resolution:

WHEREAS by a resolution adopted by the Board at the meeting held at Farmville on the 23rd of April, 1915, it was ordered

"That none of the funds coming under the control of this Board, whether as appropriations by the General Assembly, or from the operations of any of the schools or from any other source shall be paid out of the treasury of the schools except on the order of this Board; provided, however, that this resolution shall not apply to the payment of the ordinary current operating expenses of the school, and

WHEREAS it has come to the knowledge of the Board that extraordinary liabilities have been assumed by the presidents of some of the schools, with the purpose of finally having the same approved by the Board and paid out of the funds coming under its control:

BE IT RESOLVED, that hereafter no liability of any sort, outside of the current running expenses of any of the schools, will be approved or paid by the Board unless a detailed estimate of the proposed expenditure is first presented to the Board or its Executive Committee, and expressly approved and authorized by it."

which said motion and resolution were duly seconded and carried.



On motion, the meeting adjourned until 3 P.M.

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The Board reconvened at 3 P.M. with the same members present with the exception of Mr. Cook.

At the request of the Board, President Burruss came in to explain the necessity of the telephone system which had been installed at the Harrisonburg School. He stated that the new system is a great convenience, and works a large saving of valuable time.



President Burruss also explained the nature of the work which had been done on the grounds, and stated that this work had been completed for the present and the force dismissed.

He also gave the Board his views on the expenditures which he had made for furniture, library and office equipment, etc. for the Administration Building.

Mr. Hull made an oral report for the committee on fire insurance, and a written report of the Fire Insurance Committee adopted by the committee at Lynchburg on December 11th was read by the Secretary-Auditor. (See report at the foot of these minutes).

A communication to the Board from the local fire insurance agents was read by the Secretary. (See letter filed at the foot of these minutes.)

Mr. Russell moved that the report of the fire insurance committee be received and filed, and that its recommendations be adopted with the following modification, to-wit:

That the local agents be requested to nominate three insurance experts, one of whom may be selected by the Board in accordance with the recommendation in said report. This motion was duly seconded and carried, and the Secretary-Auditor was directed to notify the insurance agents who were in the building of the action of the Board.

The local agents reported through the Secretary-Auditor that they had nominated Messrs. E.R. Bocker, F.M. Chichester and C.G. Price. On motion of Mr. Russell, Mr. C.G. Price was unanimously elected as the insurance expert who should take up the insurance work as outlined in the report of the fire insurance committee.

Mr. Stearns moved that the Finance Committee be requested to prepare budgets to be presented to the Legislature for the respective schools, the same to be submitted at a subsequent meeting of this Board, some time between the 1st and 10th of January, which motion was unanimously carried.

Mr. Shewmake asked that the Board prepare and submit to the Legislature a bill authorizing this Board to confer suitable degrees upon graduates of the schools who have completed the full professional course. On motion of Mr. Hull, Mr. Shewmake was appointed a committee of one to prepare such bill and submit it to the next meeting of the Board.

Mr. Shackelford presented a written report on the faulty work at the Harrisonburg School. On motion, duly seconded, it was ordered that the said report be received and filed and recommitted to the same committee, with directions to carry out the recommendations contained in said report.



President Russell read a letter from the Fredericksburg banks offering to pay interest on the school's deposits, provided the entire account of the school is carried with one bank for six months at a time, the banks to be taken in rotation. (See letter filed).

On motion, the proposition of the Fredericksburg banks was accepted, and the question of obtaining interest on the deposits of the Harrisonburg and Farmville Schools was referred to the presidents of the respective schools with a request that they make a report to the next meeting of the Board.

On motion, the meeting adjourned, subject to the call of the President.

Approved.

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President.

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Secretary-Auditor.