

## SOME SPECIAL FEATURES OF THIS SCHOOL.

---

1. It is at present one of two State Normal Schools for young white women. The State, recognizing its duty to its public schools and to its worthy young women, has established this institution as a training school for teachers. It is, therefore, not a charity institution, not an orphanage, not a hospital, not an asylum, not a reformatory; but a high-class school for the rich and poor alike, if they desire to attend and can meet the necessary conditions for entrance.

2. The school will be open practically the *entire year*, and students may enter five times during the year. Any three quarters of work will constitute a full year for credit, whether they are consecutive or not.

3. Students will be given credit for previous work. Teachers will be admitted on the basis of the grade of their teaching certificate.

4. The Normal Course is planned to accomplish *definite results in each year*, a certificate of a certain grade being awarded at the end of each year's work of the regular course. The arrangement of the course enables the student to take a short and intensive course or a continued and extensive course as fits her particular needs. Each year's work will be a complete unit in itself.

5. The length of time required to complete a course for graduation depends upon the year of the course the student is prepared to enter and the way in which she does her work. The time varies from one to six years, according to the year entered and the certificate or diploma which the student desires to obtain.

6. This school is the only one in the State offering complete courses in the Industrial Branches in addition to the regular Normal Branches. Special courses and unusu-

ally fine facilities are offered for preparation to teach, or supervise, these special subjects. Special courses also for home-makers.

7. Special attention will be paid to, and special facilities will be provided for, training for work in *rural schools*.

8. Location unsurpassed for healthfulness. Extensive grounds. Entire scheme for the complete school plant has been planned in the beginning.

9. Everything new and up-to-date. Being a new school, it is bound by no traditions, and being unbiased by questions of the past, it can be made to fit our own time and the conditions and needs of the present.

10. Small classes will enable the instructors to give more individual attention to their students than is the case in most schools.

11. *No school charges whatever to intending teachers. Text-books may be rented at minimum charges. Board at cost. All expenses thus made very low.*

12. Opportunity will be offered, as far as possible, for worthy students to "work their way through school."

## SUMMARY OF ENTRANCE, LENGTH OF COURSES, ETC.

---

1. A graduate of the Seventh Grade, *if there is no high school conveniently near her home*, may enter the First Preparatory Year of the Normal Course. At the end of three years of satisfactory work she will receive the Second Grade Certificate; at the end of four years the First Grade certificate; at the end of five years the Professional Certificate. Additional work after the fifth year will lead to the Full Diploma. In special cases where the applicant is exceptionally well prepared, and other conditions recommend such action, graduates of the Seventh Grade may be admitted to the Second Preparatory Year, thus reducing the time for the certificates by one year. However, special action of the Faculty must be taken in each case.

2. A graduate of a one-year high school, *if there is no high school with a longer course conveniently near her home or if there or other reasons satisfactory to the Faculty*, may enter the Second Preparatory Year of the Normal Course. At the end of two years of satisfactory work she will receive the Second Grade Certificate; at the end of three years the First Grade Certificate; at the end of four years the Professional Certificate. Additional work after the fourth year will lead to the Full Diploma.

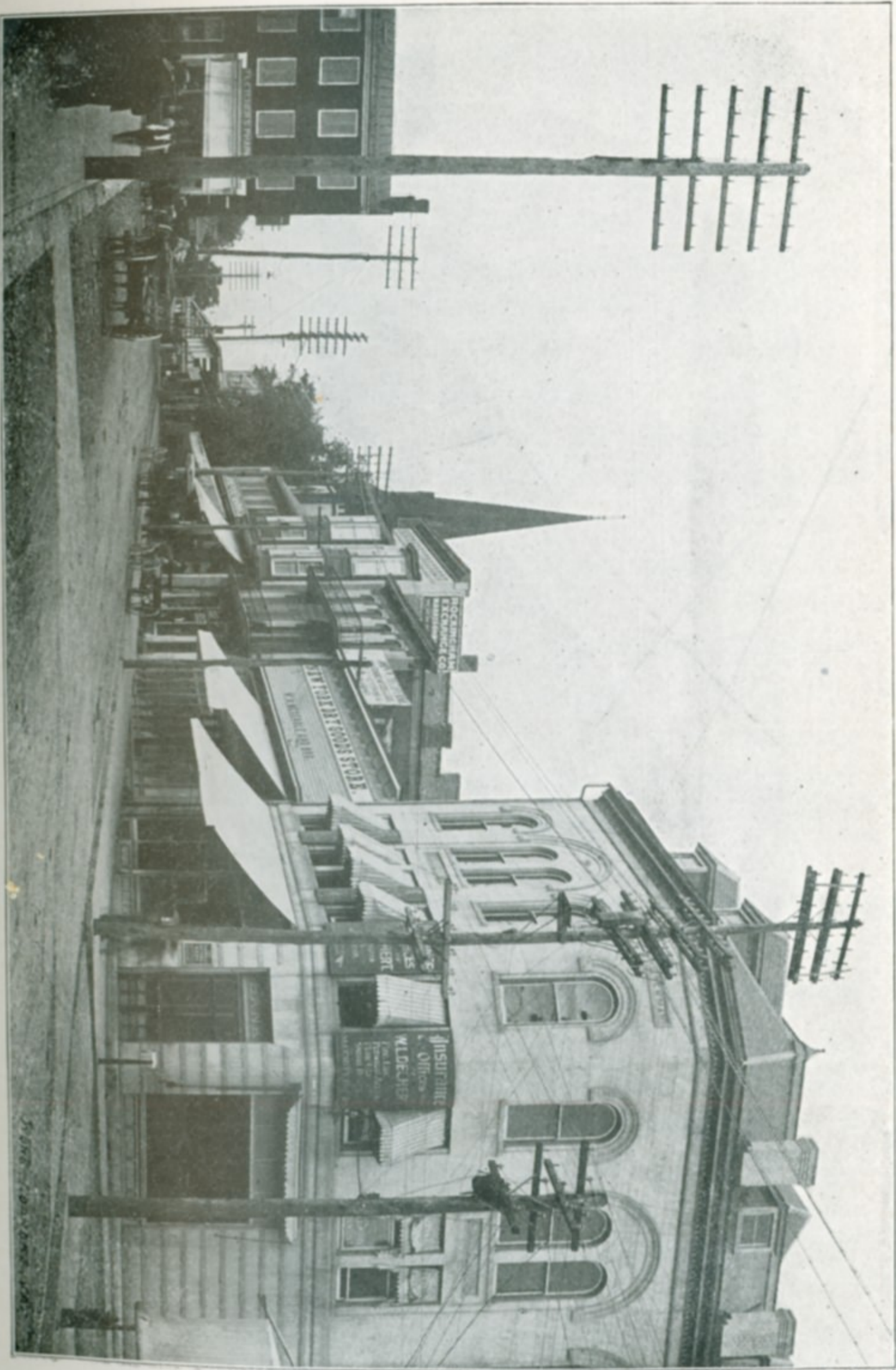
3. A graduate of a two-year high school may enter the Training Class Certificate course, and at the end of one year of satisfactory work receive the Training Class Certificate; at the end of two years the First Grade Certificate; at the end of three years the Professional Certificate. Additional work after the third year will lead to the Full Diploma.

4. A graduate of a three-year high school may enter the Fourth Year of the Normal Course. At the end of one

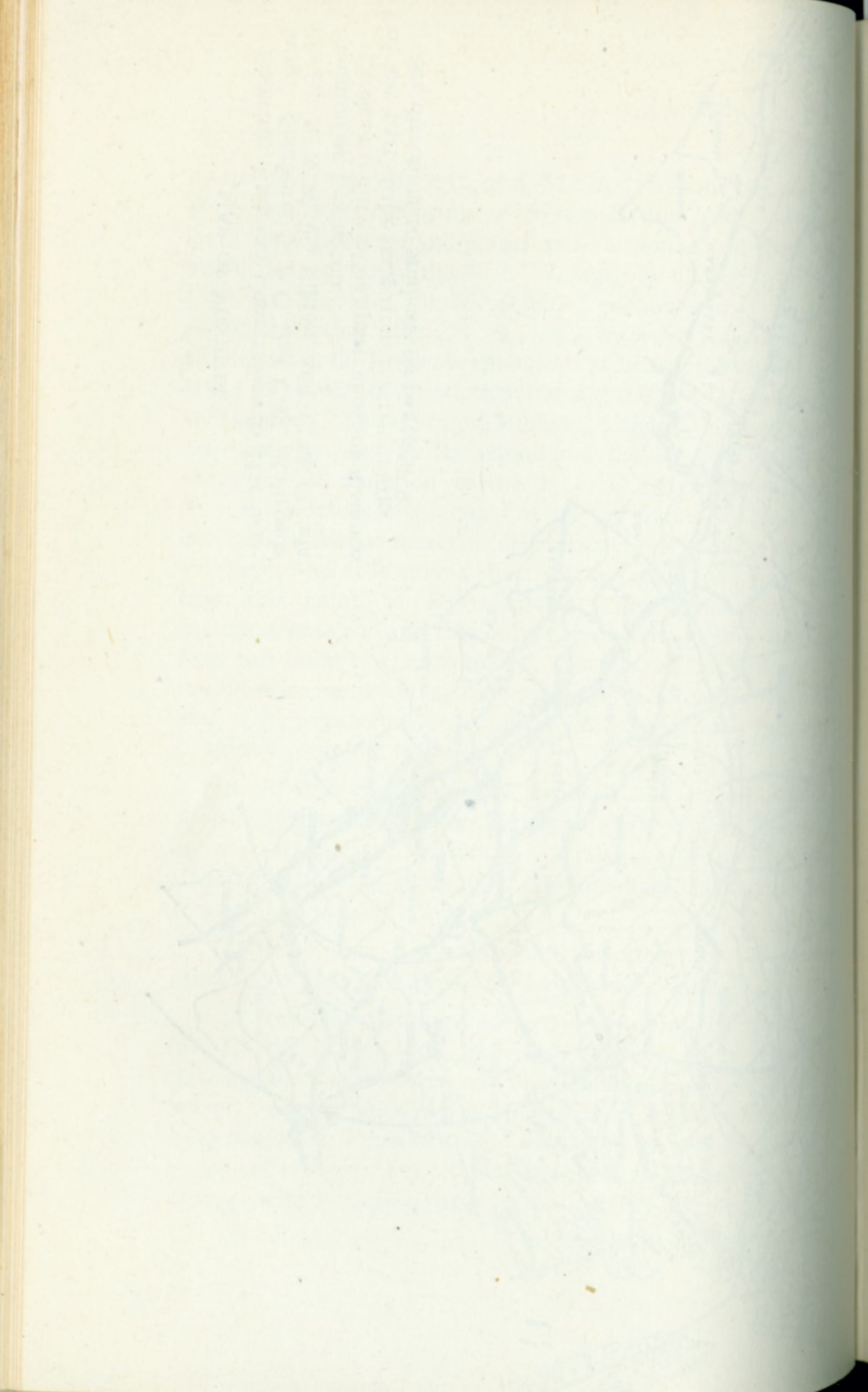
year of satisfactory work she will receive the First Grade Certificate; at the end of two years the Professional Certificate. Additional work after the second year will lead to the Full Diploma. However, the student who enters on this basis will not follow exactly the course as outlined for the Fourth Year of the Normal Course; but a special course to be arranged by the Faculty. In arranging this year's work for the student the Faculty will substitute for certain subjects, already completed in the high school, courses in the common school branches and methods of teaching them. These courses are listed in the work of the Second and Third Years of the Normal Course. The Faculty must consider each case separately and it may not be possible in *every* case for a student to complete all of the work required for the First Grade Certificate in one year after entrance, unless extra work is done in the summer quarter.

5. A graduate of the Training Class department of a high school approved by the Faculty may enter the Fourth Year of the Normal Course, and at the end of one year receive the First Grade Certificate, at the end of two years the Professional Certificate. Additional work after the second year will lead to the Full Diploma. If deficient in any of the subjects required for the Training Class Certificate in this school, the student will be required to make good such deficiency before the First Grade Certificate is awarded.

6. A graduate of a Four-year High School course may enter the First Year of the Special Professional Course for Four-Year High School Graduates, and in two years receive the Full Diploma.



Main Street, Harrisonburg.



## SUGGESTIONS TO PROSPECTIVE STUDENTS.

---

1. *Read the Prospectus carefully*, also all other bulletins sent you from the school. Do not be afraid to ask questions. Request information on any obscure point. For all information, for copies of the Prospectus and other bulletins, for application blanks, etc., write to the President of the Normal School, Harrisonburg, Virginia.

2. It is always best to begin at the opening of a quarter, and at the opening of the *first* quarter, in September, as far as possible.

3. You should not come unless you intend to do thorough, earnest and conscientious work.

4. *Fill out application blank.* One may be found at the end of this bulletin, but if it has been removed write to the President of the school for one. This blank also contains an application for room in the Dormitory. After filling out the blank, *mail it to the President of the school at once.* If you do not get a prompt reply, write again.

5. *Engage your room early*, if you desire to live in the Dormitory. The number of rooms available is very limited this year. *Rooms may be engaged now.* Use the application blank found at the end of this bulletin.

6. *The school session begins Tuesday, September 28, 1909.* Be sure to arrive in Harrisonburg not later than the afternoon of this day, if possible, and the morning of this day is better. Students who have engaged rooms cannot expect them to be held for them later than the afternoon of Wednesday, September 29th, except in very special cases.

7. Notice on the [railroad map, included here, how to reach Harrisonburg from the different sections of the state. Students from points in the Valley can come direct

by the Southern, B. & O. or C-W. Railways, or by the N. & W. Railway changing at Elkton to the C-W. Those from the Southwest and points near Roanoke can come by way of Roanoke and the N. & W. Railway changing to the C-W. at Elkton. Those around Lynchburg and in the counties South of this city can come by way of Lynchburg and the C. & O. Railway changing at Lexington to the B. & O., or by way of Charlottesville and the C. & O. changing at Staunton. Those around Richmond and in the Southeast can come by way of Richmond and the C. & O. Railway changing at Staunton to the B. & O. Railway. Those from the Northeast can come by way of Manassas, and the Southern Railway direct. The connections at Elkton are excellent, and it is only a short ride on the C-W. Railway from this point to Harrisonburg. The connections at Staunton are good and it is only a short ride on the B. & O. from this point to Harrisonburg. If you are not sure as to the best route to take, the connections, time of trains, etc., write to the President of the school, who will be glad to supply complete information.

8. *Write to the President of the school two or three days in advance of your leaving home, stating the day and hour that you expect to arrive in Harrisonburg.* A member of the Faculty will meet all trains arriving on Monday and Tuesday, September 27th and 28th.

9. Bring your old text-books for reference, also any other books that you think may help you.

10. Students making application for rooms in the Dormitory will be sent tags for use in labeling their trunks. All baggage should be clearly marked with the name of the owner. *Students should retain their railroad baggage-checks and bring them to the President's office immediately on arrival.* This will avoid trouble, save time and money, as the school will arrange with a reliable party for the transfer of all baggage.

11. *Immediately on arrival in Harrisonburg come to the*







*office of the President in the Normal School building. All necessary arrangements are to be made there.* STUDENTS ARE CAUTIONED NOT TO ENGAGE BOARD IN THE TOWN WITHOUT FIRST SECURING THE PERMISSION OF THE PRESIDENT OF THE SCHOOL. THE RULE ABOUT BOARDING-PLACES WILL BE STRICTLY ENFORCED.

12. Be prepared to pay one month's board in advance at the time of enrolment, also the charge for text-books.

13. *Be present the first day of the school session.*

14. Do not be anxious to enter advanced classes for which you are not fully prepared. Remember that the instructors have no desire to keep you back except for your own good. It is to the advantage of the school to graduate as many as possible, and you will be allowed to enter classes just as advanced as you are prepared to enter and do thorough work.

15. Have your mail addressed "care of the Normal School, Harrisonburg, Virginia."

16. If you desire an education and are willing to work for it, but are afraid that you have not sufficient means to pay your way, write to the President and explain the situation fully. Do not expect too much, but be assured that everything possible will be done to help you find a way to continue your course to completion.

# INDEX.

---

	Page
Administration of Schools.....	61, 63
Admission and Classification.....	47
Agriculture.....	20, 46, 90
Aid to Students.....	32, 101
Algebra.....	83
American Literature.....	67
Ancient History.....	73
Application for admission, rooms, scholarships.....	97, 102, 107-8
Appointments.....	33
Arithmetic.....	82, 83
Arrival in Harrisonburg.....	97-98
Athletics.....	20, 88
Auditorium.....	22
Baggage.....	98
Bee-culture.....	91
Board, cost of.....	37, 39
Board of Trustees.....	4
Boarding-places.....	28, 37
Books.....	37, 40
Botany.....	86
Buildings.....	20-23, 35
Calendar.....	2, 3, 38
Calisthenics.....	88
Certificates.....	48, 95-96
Charges.....	32, 39-41
Chemistry.....	56
Child Psychology.....	63
Churches.....	29
Civics.....	72, 73
Classification of Students.....	47
Climate.....	17
Commercial Geography.....	70
Conduct of Students.....	28
Cooking.....	45, 75, 77
Cost of board, etc.....	37, 39
Courses of Study.....	42-47, 51-58, 59-92
Dairying.....	91
Demand for Professional Training.....	10
Demand for special teachers.....	34, 46

	Page
Departments of Instruction.....	59-92
Education.....	59-64
English Language and Literature.....	64-67
Foreign Languages.....	67-69
Geography.....	69-70
History and Social Sciences.....	71-74
Household Arts.....	74-78
Manual Arts.....	78-81
Mathematics.....	81-84
Music.....	84-85
Natural Science.....	85-87
Physical Education.....	87-88
Rural Arts.....	88-92
Diplomas and Certificates.....	48, 95-96
Discipline.....	28
Division Superintendents.....	26, 34, 108
Donations.....	24, 33
Dormitory.....	22, 35
Drawing.....	46, 79, 80
Economics.....	73
Education.....	59-64
Educational Psychology.....	63
Educational Seminar.....	64
Elementary Methods.....	61, 62, 64, 66, 70, 72, 83, 86
Employment for Students.....	32, 33
English History.....	73
English Language and Literature.....	64-67
English Literature.....	66, 67
Entertainments.....	22, 30
Entrance Requirements, etc.....	47, 95-96
Equipment.....	23, 36
Establishment.....	7-10
Ethics.....	73
Expenses.....	32, 39-41, 94
Faculty.....	5, 24
Fees.....	39
Financial Aid to Students.....	32
Fire-protection.....	22, 23, 35
First Grade Certificate.....	48, 53
Floriculture.....	92
Foreign Languages.....	67-69
Forestry.....	92
French.....	68-69
Full Diploma.....	48, 54, 55
Function of Normal Schools.....	11

	Page
Gardening.....	20, 90-92
Geography.....	69-70
Geometry.....	83-84
German.....	69
Graded Schools.....	62
Graduates of High Schools.....	45, 48, 95-96
Grounds.....	19
Gymnastics.....	88
Handwork.....	79, 80, 81
Health of Students.....	30
Heating and Ventilating.....	22, 36
History and Social Sciences.....	71-74
History of Education.....	62
Home Cleaning.....	76
Home Economics.....	76
Home-makers.....	14, 47, 56, 74-78
Home Nursing.....	76
Horticulture.....	90
Household Arts.....	45, 47, 56, 74-78
Hygiene.....	61, 86, 88
Ideals of this School.....	14
Industrial Geography.....	70
Industrial History.....	72
Juvenile Literature.....	66
Kindergarten Methods.....	61
Landscape Gardening.....	92
Language Study.....	65, 66
Latin.....	68
Laundry.....	35, 40
Length of courses.....	42, 49, 50, 93, 95-96
Length of periods.....	42
Library.....	24
Lighting.....	21-23, 36
Literary Societies.....	30
Living Arrangements.....	22, 34-37
Location.....	16
Manual Arts.....	46, 57, 78-81
Manual Training.....	46, 78-81
Mathematics.....	81-84
Mediaeval History.....	73
Methods of Teaching.....	61, 62, 64, 66, 70, 72, 83, 86
Millinery.....	77

	Page
	73
Modern History .....	84-85
Music.....	85-87
Natural Science .....	46, 90
Nature Study.....	12
New Demands upon Normal Schools.....	43-45, 51-54
Normal Course of Study.....	61, 63, 76, 81, 91
Observation of Teaching.....	46
Partial Courses .....	63
Philosophy of Education.....	20, 31, 51, 87-88
Physical Education .....	70
Physical Geography.....	20, 30, 87-88
Physical Welfare of Students.....	86
Physics .....	86
Physiology.....	18
Population of Harrisonburg.....	33
Positions for graduates.....	91
Poultry-raising .....	62, 64, 77, 81, 92
Practice Teaching.....	51
Preparatory Years.....	61, 62, 64, 66, 70, 72, 83 85, 86
Primary Methods .....	62
Principles and Methods of Teaching.....	45, 55
Professional Course for Four-Year High School Graduates.....	48, 54
Professional Diploma.....	10
Professional Training of Teachers.....	63
Psychology .....	97-99
Railroad routes and connections.....	24
Reading Room.....	33
Record and Appointment Bureau.....	33, 50
Record of Students.....	43, 51-54
Regular Normal Course.....	29
Religious Welfare of Students.....	50
Reports to parents, etc.....	66, 67
Rhetoric and Composition.....	35, 97-98, 108
Rooms in the Dormitory.....	20, 46, 58, 88-92
Rural Arts.....	62, 89, 94
Rural Schools.....	72
Rural Sociology .....	17
Sanitation .....	51-58
Schedule of Courses of Study.....	26, 47, 108
Scholarships.....	63
School Administration.....	3, 38
School Calendar.....	46, 90
School Gardening.....	

	Page
School Hygiene .....	61
School Management.....	61, 63
School Music .....	85
Science Hall.....	21
Second Grade Certificate.....	49, 52
Selection of Work.....	49
Self-help for Students.....	32, 101
Seminar in Education.....	64
Sewing .....	45, 75, 76
Site .....	19
Social Welfare of Students.....	30
Sociology.....	72, 74
Special Certificate Courses.....	49, 56-58
Special Courses of Study.....	45, 49, 56-58, 75, 79, 90
Special Features of the School.....	93
Spring Quarter.....	38
Students.....	13, 25
Suggestions to Prospective Students.....	97-101
Summer Quarter .....	39
Superintendents of Schools.....	26, 34, 108
Text-books.....	37, 40, 98
Theory and Practice of Teaching.....	61-64, 77, 81, 92
Training Class Certificate Course.....	45, 49, 54
Training Schools.....	60-64
Trigonometry.....	84
Trustees, Acts of.....	7-10
Trustees, Appointment of.....	7
Trustees, Officers and Committees.....	4
Tuition.....	25, 39
United States History .....	71, 72
Virginia History.....	71
Vocal Music .....	85
Water .....	17
When to begin.....	97
Who should attend.....	13, 97
Zoology .....	86



# APPLICATION FOR ADMISSION

## STATE NORMAL AND INDUSTRIAL SCHOOL

HARRISONBURG, VA.

1. Each applicant will please fill in the following blank in her own handwriting. (Pencil writing accepted.)
2. If you desire to apply for a State Scholarship, get your Superintendent of Schools to sign the blank on the back of this application. If for any reason you cannot do this, write an explanation when you send in your application. If you wish to pay \$2.00 per quarter for tuition, you need not get your Superintendent to sign this.
3. Assignments to the School Dormitory will be made for the full nine months (three quarters) beginning September 28th, 1909.
4. With this application you are advised to send a letter stating fully your advancement in your studies, where you have been educated, and why you want to come to the Normal School; and also a note from your last teacher as to your scholarship, conduct and habits of study.
5. After filling in this blank, tear it out and *mail it in a sealed envelope to*

JULIAN A. BURRUSS, PRESIDENT,  
HARRISONBURG, VIRGINIA.

Date.....1909.

1. Name (in full).....
2. Postoffice.....
3. County.....
4. Age.....
5. Name of Parent or Guardian.....  
(if you are under age.)
6. Home Address.....
7. What school did you last attend?.....
8. What grade have you completed?.....  
(7th grade, 1st, 2d, 3d or 4th year High School)
9. Do you hold a teacher's certificate?.....
10. What grade?.....
11. Have you taught?.....
12. Where?.....
13. How long?.....
14. What course do you expect to take?.....

(OVER)

15. What year of this course do you think you can enter?.....
16. How long do you expect to attend this school?.....
17. Are you in sound health so far as you know?.....  
 (If not, explain in letter why not)
18. Do you wish to be assigned to a room in the School Dormitory?.....
19. If not, where do you expect to live while attending the school?.....  
 .....
20. Do you wish to apply for a State Scholarship entitling you to free tuition?  
 ..... 21. If so, is it your intention to teach in the public  
 schools of Virginia in accordance with the law granting free tuition to students?  
 .....

(Sign your name here).....

If you desire to obtain a State Scholarship, ask your Superintendent of Schools to sign the following statement.

---



---

The young lady signing this application, having in my judgment the character, health and educational preparation to profit by the work of the Normal School and to fit her for its duties, is hereby recommended for appointment as a State Scholarship student.

(Signed).....  
 Superintendent of Schools.

---



---

TO ALL FRIENDS INTO WHOSE HANDS THIS MAY COME

---

We desire to place a copy of the Prospectus of the State Normal and Industrial School at Harrisonburg in the hands of every teacher and prospective teacher in Virginia, as well as those interested in any way in Normal and Practical Education. To that end we invite your co-operation. You may help us greatly by sending the names of any of your friends who may desire to attend school next year. Please fill in the blank below and mail it to the undersigned. Thanking you in advance for this kindness,

Yours truly,  
JULIAN A. BURRUSS, *President,*  
*State Normal and Industrial School,*  
HARRISONBURG, VIRGINIA.

---

Name:

Address:

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

(Signed).....

(Address).....